

# AGENDA

**Meeting:** Chippenham and Villages Area Board  
**Place:** Wiltshire & Swindon History Centre, Cocklebury Road, Chippenham, Wiltshire, SN15 3QN  
**Date:** Monday 25 September 2023  
**Time:** 6.30 pm

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Including the Parishes of: Biddestone, Castle Combe, Chippenham, Chippenham Without, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell Without, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger, Yatton Keynell.

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**The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Networking opportunity from 6.00pm.**

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Please direct any enquiries on this Agenda to Stuart Figini (Senior Democratic Services Officer), direct line 01225 718221 or email [stuart.figini@wiltshire.gov.uk](mailto:stuart.figini@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk) - Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Ross Henning, Lowden and Rowden (Chair)  
Cllr Dr Nick Murry, Monkton (Vice-Chairman)  
Cllr Liz Alstrom, Chippenham Hardens & Central  
Cllr Nick Botterill, By Brook  
Cllr Clare Cape, Pewsham  
Cllr Adrian Foster, Chippenham Sheldon  
Cllr Howard Greenman, Kington  
Cllr Peter Hutton, Cepen Park and Hunters Moon  
Cllr Kathryn Macdermid, Chippenham Hardenhuish  
Cllr Nic Puntis, Chippenham Cepen Park & Derriads

## **Recording and Broadcasting Information**

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By submitting a statement or question for a meeting you are consenting that you may be recorded presenting this and that in any case your name will be made available on the public record. The meeting may also be recorded by the press or members of the public.

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## **Parking**

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## **Public Participation**

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

## **Area Board Officers**

Strategic Engagement & Partnerships Manager (SEPM) – Ros Griffiths – email:

[Ros.Griffiths@wiltshire.gov.uk](mailto:Ros.Griffiths@wiltshire.gov.uk)

Area Board Delivery Officer – Louisa Young – Email: [louisa.young@wiltshire.gov.uk](mailto:louisa.young@wiltshire.gov.uk)

Democratic Services Officer – Stuart Figini - Email: [stuart.figini@wiltshire.gov.uk](mailto:stuart.figini@wiltshire.gov.uk)

	<b>Time</b>
<p>1     <b>Apologies</b></p> <p>To receive any apologies for absence.</p>	<b>6.30pm</b>
<p>2     <b>Minutes</b> (<i>Pages 1 - 10</i>)</p> <p>To confirm the minutes of the meeting held on 27 June 2023.</p>	
<p>3     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>4     <b>Chairman's Updates</b> (<i>Pages 11 - 12</i>)</p> <p>The Chairman will give an update on outcomes and actions arising from previous meetings of the Area Board:</p> <ul style="list-style-type: none"> <li>• Wiltshire Local Plan</li> <li>• All Things Roads Area Board meeting</li> <li>• Multiply – Online Courses</li> <li>• Update on the Council’s activity and progress on the Climate Emergency - <a href="https://youtu.be/LP2FzC7rHSw">https://youtu.be/LP2FzC7rHSw</a></li> </ul>	
<p>5     <b>Information Items</b> (<i>Pages 13 - 20</i>)</p> <p>The Board is asked to note the following Information items:</p> <ul style="list-style-type: none"> <li>• Community First</li> <li>• Healthwatch Wiltshire</li> <li>• Update from BSW Together (Integrated Care System) – August 2023</li> </ul>	<b>6.40pm</b>
<p>6     <b>Wiltshire Police Chief Constable</b></p> <p>The Area Board will receive an update from the Chief Constable about Wiltshire Police and address any issues raised at the meeting.</p>	<b>6.45pm</b>
<p>7     <b>Area Board Priority Updates</b></p> <p>To receive updates from Lead Councillors for the local Area Board priorities.</p> <ul style="list-style-type: none"> <li>• <b>Priority</b> - Youth engagement and supporting positive mental health and wellbeing in young people (Cllr Ross Henning, Cllr Peter Hutton, Cllr Liz Alstrom, Cllr Kathryn Macdermid, Cllr Adrian Foster)</li> </ul>	<b>7.15pm</b>

- **Priority** – Addressing climate change (Cllr Nick Murry and Cllr Macdermid)
- **Priority** – Promoting wellbeing and reducing social isolation in older and vulnerable people (Cllr Clare Cape)
- **Priority** – Supporting the local economy (Cllr Howard Greenman, Cllr Nick Murry)
- **Priority** – Reducing anti-social behaviour (Cllr Ross Henning, Cllr Liz Alstrom)

8 **Partner and Community Updates** (Pages 21 - 48)

7.35pm

**Written Updates:**

The Board is asked to note the following written and online updates attached to the agenda:

- Neighbourhood Policing Team
- Dorset and Wiltshire Fire & Rescue Service
- Chippenham Area Parish Forum Meeting – 19 July 2023
- Chippenham TC Update

**Verbal Updates:**

To receive any verbal updates from representatives, including:

- Parish and Town Councils
- Other Community Groups

9 **Wilts & Berks Canal Trust - Community Engagement**  
(Pages 49 - 64)

7.55pm

To receive a presentation from Gordon Olson from Wilts & Berks Canal Trust and Dave Maloney Chair of the Melksham, Chippenham and Calne branch about their current status and plans for the future.

10 **Area Board Funding** (Pages 65 - 68)

8.10pm

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

**Remaining Budgets:**

Community Area Grant	Older & Vulnerable	Young People
£23,029	£7,700	£25,009.88

### Older & Vulnerable Grants:

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG1325</a>	Chippenham Day Centre & Friendship Group Total project cost £13,127.01	£2,581.98

### Young People Grants:

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG1331</a>	Rag and Bone Arts CIC – Teen drama improvisation workshop & art display Total project cost £7,850	£3,530
<a href="#">ABG1332</a>	The Stay Safe Initiative CIC 2024 Digital empowerment programme. Total project cost £4,350	£2,175

### Delegated Funding

There have been no delegated funding awards since the last meeting.

Further information on the Area Board Grant system can be found [here](#).

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### Local Highways and Footpath Improvement Group (LHFIG) (Pages 69 - 100)

8.45pm

To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 6 July 2023, as set out in the attached report.

- 6846 - Road Safety at The Street B4039 Nettleton Road and Church Hill junction Burton and 4-20-4 B4039 Hillside Burton –£5025 LHFIG  
(with £1675 PC = total cost £6700)
- 4-21-11 & 13 Upper Seagry - £9100 LHFIG  
(with 3900 PC = total cost £13,000)
- 4-21-28 C164 Giddeahall to Upper Castle Combe & C179 West Yatton Lane from Yatton Keynell – £1960 LHFIG  
(with £420 from each parish council = total cost £2800)
- 4-22-15 Hungerdown Lane, Chippenham – amendments to shared use path at junction - £3850 LHFIG (£1000 already

allocated, with £1650 from CTC tbc = total cost £6500)

- Various Bridleways signing, Chippenham - £1050 LHFIFG (with £450 CTC tbc = total cost £1500)

12 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

13 **Future Meeting Dates**

**9:00pm**

Future Meeting Dates (6.30-8.30pm):

- 11 December 2023
- 11 March 2024

For information on applying for a grant or grant application deadlines for these meetings, contact the Area Board Delivery Officer, [louisa.young@wiltshire.gov.uk](mailto:louisa.young@wiltshire.gov.uk)

# MINUTES

**Meeting:** Chippenham and Villages Area Board  
**Place:** Wiltshire & Swindon History Centre, Cocklebury Road,  
Chippenham, Wiltshire, SN15 3QN  
**Date:** 27 June 2023  
**Start Time:** 6.30 pm  
**Finish Time:** 9.00 pm

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Please direct any enquiries on these minutes to:

Stuart Figini (Senior Democratic Services Officer), (Tel): 01225 718221 or (e-mail) [stuart.figini@wiltshire.gov.uk](mailto:stuart.figini@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Ross Henning (Chair), Cllr Dr Nick Murry (Vice-Chairman), Cllr Liz Alstrom, Cllr Nick Botterill, Cllr Clare Cape, Cllr Adrian Foster, Cllr Howard Greenman, Cllr Peter Hutton, Cllr Kathryn Macdermid and Cllr Nic Puntis

Cllr Allison Bucknell (Portfolio Holder for Area Boards)

### **Wiltshire Council Officers**

Ros Griffiths – Strategic Engagement and Partnership Manager  
Louisa Young, Area Board Delivery Officer North  
Dom Argar – Technical Support Officer  
Stuart Figini - Senior Democratic Services Officer

### **Town and Parish Council's**

Pete Cousins – Leader Chippenham Town Council

### **Partners**

Sgt Jamie Ball - Wiltshire Police

### **Other**

Alison Butler – Carers Champion / Rural Representative  
Mel Grace – Scottish and Southern Electricity Networks  
Kington Langley Croquet Club  
Springboard Chippenham

Rag and Bone Arts CIC

**Total in attendance: 24**

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<b><u>Minute No..</u></b>	<b><u>Summary of Issues Discussed and Decision</u></b>
28	<u>Election of Chairman</u> <b>Resolved:</b> <b>To appoint Cllr Ross Henning as Chairman of Chippenham and Villages Area Board for the forthcoming year.</b>
29	<u>Election of Vice-Chairman</u> <b>Resolved:</b> <b>To appoint Cllr Dr Nick Murry as Vice-Chairman of Chippenham and Villages Area Board for the forthcoming year.</b>
30	<u>Apologies</u> Apologies for absence were received from: <ul style="list-style-type: none"> <li>• Kate Blackburn – Director of Public Health</li> <li>• Danielle Black – Rise Youth</li> <li>• Tze Ching – Grant Applicant</li> </ul>
31	<u>Minutes</u> <b><u>Decision</u></b> <b>The minutes of the meeting held on 13 March 2023 were agreed a correct record and signed by the Chairman.</b>
32	<u>Declarations of Interest</u> There were no declarations of interest.
33	<u>Chairman's Announcements</u> The Chairman, along with other Area Board Members provided updates on the following: <ul style="list-style-type: none"> <li>• Chippenham Library – Celebrating 50 years – quiz</li> <li>• Cycling and Walking Plans</li> <li>• Chippenham TCPB – One Plan Consultation Update</li> <li>• Plans to Re-ignite the Parish Forum – meeting arranged for 7.00pm on 19 July 2023 at Stanton St Quintin</li> </ul>
34	<u>Information Items</u>

	<p>The Chairman drew attention to the following information items which were noted by the Area Board:</p> <ul style="list-style-type: none"> <li>• Community First - so much good stuff in there – encouraged to read it.</li> <li>• Healthwatch Wiltshire</li> <li>• Update from BSW Together (Integrated Care System)</li> <li>• Wiltshire Council <a href="#">Consultation Portal</a></li> <li>• Wiltshire Council Information Items: <ul style="list-style-type: none"> <li>○ Wiltshire Libraries Supporting to Stay Online</li> <li>○ National Numeracy Day – it was noted that the deadline for this had expired</li> <li>○ Cost of Living Update</li> </ul> </li> </ul>
35	<p><u>Partner and Community Updates</u></p> <p>Updates from partners were received as follows:</p> <p><b>i. Wiltshire Police</b></p> <p>The Area Board received a written update from Neighbourhood Sgt Jamie Ball, which included detail about Neighbourhood Team, community engagements, operations conducted during 2023, and crime and incident statistics for Chippenham Town Centre.</p> <p>Sgt Ball responded to a number of issues raised by the Area Board in relation to the preparation of a local policy about public safety around the use of scooters and police powers to seize scooters and give warnings; anti-social behaviour/noise pollution in a number of locations around Chippenham and the importance of reporting incidents to the Police to enable appropriate responses with the mobile CCTV van, engagement with rural communities, locations for the mobile Police Station and the Bobby van, establishment of a working group to provide intelligence to the Police from local supermarkets; an increase in the number of Police officers in the High Street engaging with the community; the allocation and responsibility for areas around Chippenham and the Villages of the Neighbourhood Team officers; the work of the Police in schools providing advice and talks about relevant subject matters including drugs; and the Police presence at the Chippenham Pride event.</p> <p>Sgt Ball acknowledged the comments of Cllr Greenman about Police attendance at previous meetings of the Parish Forum and made a commitment for a Police presence at these meetings to continue. Sgt Ball also agreed to clarify the breakdown of officer allocation to rural areas.</p> <p><b>ii. Wiltshire Fire and Rescue Service</b></p> <p>There was no update for this meeting.</p> <p><b>iii. Other Community Groups</b></p> <p>Alison Butler, Carers Champion / Rural Representative raised issues</p>

	<p>about water quality and the condition of rivers. The Chairman explained that he could connect Alison with Karen Simpson from Wessex Water who would be able to comment further. Cllr Cape highlighted the availability of water testing kits available from Wessex Water.</p>
36	<p><u>Area Board - End of Year Report</u></p> <p>The Area Board received a presentation from Louisa Young - Area Board Delivery Officer (ABDO) about the end of year report for May 2021-March 2023.</p> <p>The presentation provided information about the Chippenham and Villages Area Board community Area engagements, investment in the community, current local priorities with key achievements.</p> <p>The ABDO thanked the Chippenham and Villages community for their contribution in making the activities for the period very successful.</p> <p>In response to a request for the video that was embedded in the presentation to be distributed on social media, Ros Griffiths, Strategic Engagement and Partnership Manager explained that this was possible following approval from those featuring in the video.</p> <p>The Chairman thanked officers for a very informative presentation.</p>
37	<p><u>Area Board - Priorities 2023/24</u></p> <p>The Area Board received a presentation from Ros Griffiths – Strategic Engagement and Partnership Manager about the Area Board priorities for the coming year.</p> <p>The Area Board considered the Priorities listed below and made a number of changes to Lead Members for the coming year:</p> <p><b>Priority –</b> Youth engagement and supporting positive mental health and wellbeing in young people (Cllr Ross Henning, Cllr Peter Hutton, Cllr Liz Alstrom, Cllr Kathryn Macdermid, Cllr Adrian Foster)</p> <p><b>Priority –</b> Addressing climate change (Cllr Nick Murry and Cllr Macdermid)</p> <p><b>Priority –</b> Promoting wellbeing and reducing social isolation in older and vulnerable people (Cllr Clare Cape)</p> <p><b>Priority –</b> Supporting the local economy (Cllr Howard Greenman, Cllr Nick Murry)</p> <p><b>Priority –</b> Reducing anti-social behaviour (Cllr Ross Henning, Cllr Liz Alstrom)</p>

	<p><b>Decision:</b>  <b>That the priorities for 2023/24 as detailed above be agreed.</b></p>
38	<p><u>Appointment of Representatives</u></p> <p>The Area Board received a report requesting appointments of Councillor representatives to outside bodies, the reconstitution of and appointment to working groups for the Year 2023/24.</p> <p>The current representatives of outside bodies and working groups were considered as detailed below:</p> <p><b>Outside Body reps:</b></p> <ul style="list-style-type: none"> <li>- Chippenham Multi-Agency Forum – Lead Members - Cllr Kathryn Macdermid, Cllr Ross Henning and Cllr Nick Murry</li> <li>- Chippenham Town Team – Lead Member - Cllr Liz Alstrom</li> <li>- Chippenham Arts Team – Lead Members - Cllr Ross Henning and Cllr Liz Alstrom</li> <li>- Community Safety Forum – Lead Member - Cllr Ross Henning</li> </ul> <p><b>Working Group reps:</b></p> <ul style="list-style-type: none"> <li>- Local Youth Network – Lead Members - Cllr Liz Alstrom, Cllr Kathryn Macdermid, Cllr Adrian Foster, Cllr Peter Hutton and Cllr Ross Henning</li> <li>- Health &amp; Wellbeing – Lead Member - Cllr Clare Cape</li> <li>- Climate and Ecological Emergency Forum – Lead Member - Cllr Nick Murry and Cllr Kathryn Macdermid</li> <li>- LHFIG – Lead Members - Cllr Nic Puntis, Cllr Ross Henning, Cllr Nick Botterill and Cllr Adrian Foster</li> </ul> <p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li>1. <b>To appoint Lead Representatives as detailed above to outside bodies, working groups and LHFIG.</b></li> <li>2. <b>To note the LHFIG Terms of Reference as set out in Appendix B.</b></li> </ol>
39	<p><u>Scottish and Southern Electricity Networks - Registration for Priority Service and Resilient Communities Fund</u></p> <p>The Area Board received a presentation from Mel Grace, <a href="#">Scottish and Southern</a></p>

	<p><a href="#">Electricity Network</a> (SSEN) about how the public can register for their priority service and resilient community's fund.</p> <p>The SSEN representative spoke about customer vulnerability during incidents such as power cuts during bad weather, and the benefits of registering for their priority service register. She also commented on how organisations could make applications to their Resilient Community Fund to support resilience and vulnerability.</p> <p>In response to questions from the Area Board the SSEN representative confirmed that SSEN liaised with the Council Highways Department about street light issues; referred to a leaflet available online and at the Area Board meeting detailing the types of activities that grants are available for from the Resilient Fund; welcomed the opportunity to attend other Groups to talk about the priority service and Community Fund;</p> <p>The Area Board noted that the <a href="#">Fund is now open to bids until 31 July 2023</a>.</p> <p>The Chairman thanked the SSEN representative for attending the meeting and the very informative presentation.</p>
40	<p><u>Wiltshire Wildlife Trust - Vincients Wood Update</u></p> <p>The Area Board received a statement from Wiltshire Wildlife Trust (WWT) providing an update on the works being undertaken at Vincients wood. In addition, a further update was received from WWT and circulated at the meeting, a copy is attached to these minutes for information.</p> <p>Members thanked officers for making arrangements to circulate the statements and it was noted that there were still some complaints from residents about the thinning of the woods of invasive species. Officers were asked to continue to ask the WWT to attend a future meeting of the Area Board in order to respond to questions from the local community.</p> <p><b>Resolved:</b></p> <p><b>That the statements received from Wiltshire Wildlife Trust be noted and that officers continue to seek their attendance at a future Area Board meeting.</b></p>
41	<p><u>Area Board Funding</u></p> <p>The Area Board considered a number of applications for Community Area Grants, Young People Grants, delegated funding and heard from the applicants.</p> <p><b>Resolved:</b></p> <p><b>1. To approve the following Community Area Grants:</b></p>

	<ul style="list-style-type: none"> <li>• Kington Langley Croquet Club — to fund 25% of the quote estimate once received towards Club House replacement up to a maximum of £5,000 and to receive an update of how the Club is benefitting the local community.</li> <li>• Springboard Chippenham – request for £498 towards a New Laptop</li> <li>• Rag and Bone Arts CIC – request for £5,000 towards No 7 Creative Arts space refurbishment</li> </ul> <p>2. To approve the following Young People Grants:</p> <ul style="list-style-type: none"> <li>• Hardenhuish School – request for £490.12 towards Coronation Memorial Mosaic</li> <li>• The RISE Trust Youth – request for £5,000 towards RISE Youth Clubs</li> </ul> <p>3. That the grant request for Youth Success Academy CIC for £5,000 towards Mental Health and Entrepreneurship Programme for Disadvantage Young People be agreed ‘in principle’ subject to match funding being achieved.</p> <p>(Note: The grant had been considered by the LYN and the applicant invited to answer questions at the Area Board. The applicant was unable to attend the area board meeting and so supplied additional information which will be shared with the Area Board councillors and the applicant invited to the 25 September Area Board meeting to respond to questions and update on the position with match funding. Funding award (up to £5000) to be determined in September 2023).</p> <p>4. To note the funding award made under the Delegated Funding Process, by the Strategic Engagement &amp; Partnership Manager, between meetings due to matters of urgency:</p> <ul style="list-style-type: none"> <li>• ABG968 - Art Bytes (managed by Dot Art Services) - Art Bytes Celebrating Creativity in Chippenham</li> </ul>
42	<p><u>Local Highways and Footpath Improvement Group (LHFIG)</u></p> <p>The Area Board received the notes of the LHFIG meeting held on 25 April 2023 and a recommendation arising from that meeting.</p> <p><b>Resolved:</b></p> <p>1. To receive the notes of the meeting held on 25 April 2023.</p>

	<b>2. To approve recommendation 9.11 – Cycle Parking Chippenham</b>
43	<p><u>Urgent Items</u></p> <ol style="list-style-type: none"> <li>1. <b>Fostering</b> - The Area Board welcomed the successful Pride event and suggested that Fostering could be promoted at future Pride events.</li> <li>2. <b>Electric Bike Storage</b> – Alison Butler – Carers Champion / Rural Representative commented on the need for additional secure areas for electric bikes in the Town Centre. Cllr Murry reported that additional secure storage was being installed at the railway station.</li> <li>3.</li> </ol>
44	<p><u>Close</u></p> <p>The Chairman thanked everyone for attending the meeting. The next meeting of the Chippenham Area Board would take place at 6.30pm on 25 September 2023.</p>





## **Chairman's Announcement - Wiltshire Local Plan Review**

The Local Plan was endorsed by both Cabinet and Full Council in July, and it is now being prepared for public consultation in the autumn.

The Local Plan will set out the vision and framework for housing, infrastructure and land for employment growth for the next 15 years, until 2035, and is the most important place-shaping document for Wiltshire.

It has been in development since 2017, and has been through several stages of engagement, consultation and changes based on evidence and the feedback from communities, developers and businesses across Wiltshire.

Following work to assess the number of homes needed, the number of planned homes in the Plan has been significantly reduced from its last iteration. When the Plan was consulted on in 2021, it proposed 45,630 homes over 20 years to 2036, but the updated Plan proposes 36,740 homes, of which over 21,900 homes have already been built or are committed. It also maximises the number of brownfield sites to help protect as much of the Wiltshire countryside as possible.

It requires 40% of all new greenfield housing developments of 10 homes or more to be affordable, with greater flexibility to make it easier to provide affordable housing in villages where there is clearly identified demand, but those developments will still need to be proportionate to the size of a village.

Another key component of the Plan is its ambitious sustainability policies, as new developments will have to meet zero carbon standards, including energy generation such as solar panels. Biodiversity in Wiltshire will improve too, as the Plan policies set out a 20% net gain for all new developments, compared to the 10% legal requirement. All new developments must also have cycling and walking connections.

The council will publicise and let communities know of the autumn consultation when the dates are confirmed. Once the public consultation is complete and all comments have been considered, the Plan will be examined by an independent Planning Inspector before it is adopted.

To read the draft Plan and policies, please see: [www.wiltshire.gov.uk/planning-policy-local-plan-review](http://www.wiltshire.gov.uk/planning-policy-local-plan-review)



## Save the date: Community First AGM

The Community First Annual General Meeting (AGM) and Awards Celebration will take place on Wednesday 11<sup>th</sup> October (5.30-7.30pm) at Devizes Town Hall. Invitations for the AGM will be sent by email in the next few weeks.

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## Building Bridges Programme impact report

The first phase of the Building Bridges programme has now come to an end. Managing partner Community First and key programme partners involved in the delivery of the programme have created an impact report with a summary of programme achievements (including with harder-to-reach groups), outcomes and success stories.

The impact report can be viewed/downloaded via our website:

<https://www.communityfirst.org.uk/wp-content/uploads/2023/07/Building-Bridges-Programme-Impact-Report-Final-Version.pdf>

A copy of the impact report is also included with this briefing document. Please feel free to circulate the report amongst your colleagues and networks and help us celebrate the amazing achievements of Building Bridges as we move into the next phase of programme delivery with funding from the UK Shared Prosperity Fund.

We are currently in the process of updating the Building Bridges website to include an online referral form. Please see below for more information about programme delivery and who is currently eligible for support in Wiltshire and Swindon.

### Wiltshire

The Building Bridges programme will continue to support people aged 16-65 in Wiltshire who have significant barriers and challenges to move towards education and employment.

### Swindon

Inspire Swindon offers personalised support to young people who live in Swindon and who are also in one (or more) of the following groups:

- 15-18 years old who are at risk of becoming NEET (Not in Employment Education or Training).
- 15-18 years old who are NEET.
- 15-18 years old who are engaging with Swindon Youth Justice Service.
- 15-18 years old who are Care Experienced.
- 15-18 years old with an Education, Health & Care Plan.

We are in discussion with other funders to try to establish a programme to support people aged over 19 in Swindon and will give further details of this as soon as we can.

To make a referral (or self-referral) please contact the Building Bridges Lead Team (Community First) by email: [hello@buildingbridgessw.org.uk](mailto:hello@buildingbridgessw.org.uk) or telephone: 01380 732821. Individuals aged over 19 years who live in Swindon can also register their details for a potential future programme.

## Building Bridges multiplies maths life skills

Did you know that 49% of adults of working age have the maths skills of a primary-aged child and 78% are working at below a Level 2 (GCSE C/4) grade? Maths anxiety is one of the reasons why many people avoid revisiting their maths. They may shy away from talking about their maths skills due to a bad experience in school or feel that they are ‘not a maths person.’

Multiply is a new government-funded programme to help adults improve their numeracy skills.

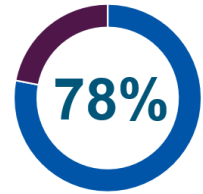
People aged 19 and over that don’t have maths GCSE at grade C (or equivalent), can access free courses through Multiply to build their confidence with numbers and perhaps gain a qualification.

All Building Bridges Support Workers have been trained and qualified as National Numeracy Champions via a CPD-accredited programme. This gives them the knowledge and understanding needed to support adults who have low confidence with Numeracy so that individuals, children, parents, and families in the community can develop positive attitudes towards maths learning.

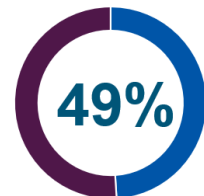
Some Maths Life skills that may be supported include:

- Money, savings, debts and benefits
- Using public transport or learning to drive
- Income and household budgeting
- Shopping for less
- Saving energy and money on bills
- Childcare costs

The Building Bridges Programme is working in partnership with Wiltshire Council to deliver life skills, maths learning and support individuals to gain accredited qualifications to help improve their confidence and chances of education, employment or job prospects and security.



of adults are working below level 2 (GCSE grade 4/C)



of adults have the numeracy skills expected of children at primary school



## Youth Action Wiltshire - Summer activity programme

We have created an exciting programme of summer activities for young carers and people facing challenges in their lives. The free-to-access activities are offered by Community first (Youth Action Wiltshire) during school holidays with the aim of offering respite and opportunities for young people to make friends and access support from our specialist team of trained youth workers.

The Splash summer programme is available online: <https://www.communityfirst.org.uk/yaw/splash/> and a copy of the young carers summer programme is included with this briefing pack.

Activities planned for this summer include:

- Sport and swim: a mix of sports ending with exclusive use of swimming pool facilities and inflatable obstacle course.
- Cookery: a day at Oxenwood preparing a variety of nutritional affordable easy to make meal options.
- Let's paint (art project): A two-day project painting a young people designed mural in an underpass in Salisbury.
- Climbing and paddleboarding: Climbing wall and paddleboard experience.
- Farm days: spending a day at a local farm taking care of the animals.
- Water sports: kayaking, canoeing and paddleboarding at Oxenwood.

In addition to free-to-access group activities, Community First also offers free transport for young people to and from the various locations where activities are delivered. This includes our dedicated Outdoor Education Centre at Oxenwood.

Our activity programmes offer adventure, opportunity and friendship to hundreds of young carers, young victims of crime and young people facing challenges in their lives. We are looking forward to an exciting summer of fun with the young people we support.

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## Community Insurance

Community Insurance is a specialist insurance agent service from Community First. We offer comprehensive insurance for local councils, village halls, community building and playing field associations, with support from our friendly and professional team.

Our policies are underwritten by Zurich. Income generated from Community Insurance is reinvested back into communities including support for village halls, community buildings, local councils and other services provided by Community First.

For more information about Community Insurance, please visit: [www.communityfirst.org.uk/insurance](http://www.communityfirst.org.uk/insurance)

Copies of our Community Insurance leaflet for local councils and village halls and community buildings are included with this briefing document.

For a free, no obligation quote:

Email: [communityinsurance@communityfirst.org.uk](mailto:communityinsurance@communityfirst.org.uk) or telephone 01380 732809.

---

**Briefing prepared by:**

Ellie Ewing

Marketing and Communications Manager (Community First)

[eeving@communityfirst.org.uk](mailto:eeving@communityfirst.org.uk)



## Help us make a difference to health and care in Wiltshire

We are looking for new volunteers to help us listen to people's experiences of health and social care services in the county.

Whether you want to gain valuable work experience, help improve care in your community or learn new skills, there are lots of ways you can join us to make a real difference.

Around 20 volunteers currently offer their time to help us reach out to communities across Wiltshire. They are part of a network of more than 5,000 people who are involved with Healthwatch across England. The work at each local Healthwatch contributes to work at Healthwatch England in its mission to ensure that people are at the heart of care.



### Why volunteer with us?

- Make a difference to your community by giving people the chance to speak up about health and social care.
- Make new friends and get out and about across Wiltshire as part of the Healthwatch team.
- Develop new skills and confidence.
- Choose a role to suit you and do as much or as little as you like.

### What can I do as a volunteer?

- Our **ambassadors** visit groups and attend meetings and events to talk about us and collect feedback. They also help us with projects, carry out research and review documents.
- Our **Enter and View Authorised Representatives** visit services to see and hear first hand how they are run.

[Young Healthwatch Wiltshire](#) is also open to anyone aged 14-25 who wants to make a difference to their community and has an

interest in the rights and wellbeing of young people.

Our recruitment drive comes as we welcome our new Volunteering and Partnerships Lead, **Kate Barber**.

Kate said: "Our volunteers are our ambassadors and they are at the heart of everything we do. Without them it simply wouldn't be possible to reach out to people across Wiltshire."

"If you're thinking of volunteering, we'd love to hear from you. Whether you have an hour or two to spare or are looking to make a more regular commitment, we will be able to find a role to suit you."

Find out more about volunteering on our website at: [healthwatchwiltshire.co.uk/volunteer](https://healthwatchwiltshire.co.uk/volunteer)

If you're not able to volunteer, you can still make a difference by sharing your experiences of services with us. Fill in our form at: [healthwatchwiltshire.co.uk/have-your-say](https://healthwatchwiltshire.co.uk/have-your-say) or call 01225 434218.





## Update for Wiltshire Area Boards

August 2023

### **BSW ICB celebrates first anniversary**

BSW ICB has celebrated its first twelve months of working to improve health and wellbeing outcomes for local people. There have been numerous examples of joint working, from tackling winter pressures, to helping people get home from hospital more quickly. Other achievements include:

#### **New state of the art health centre in Devizes**

Opened in February, it's one of the first integrated health care centres in the region. The centre offers local residents a wide range of health and wellbeing services under one roof and provides primary care services, such as those traditionally found in GP practices, along with hospital outpatient services, physiotherapy, audiology, blood tests, and mental health support. It is a leading NHS net zero building with an energy EPC rating of A+, which utilises green technology, such as heat pumps and solar panels, to generate electricity and heat to serve the building.

#### **Integrated Care Strategy sets out health and care ambitions for BSW**

The strategy sets out BSW Together's ambition as partners working across the health, social care, voluntary and other sectors to support the people of BSW to live happier and healthier for longer.

#### **Acute Health Alliance**

NHS England announced its new Provider Collaborative Innovators scheme earlier this year. BSW AHA is the only collaborative from the South West to form the first wave of innovators, working closely together to tackle local challenges, improve patient outcomes, and enhance resilience.





# Area Board Update

25<sup>th</sup> September 2023

Proud to serve and protect our communities



# Chippenham Neighbourhood Policing Team

Inspector Pete Foster



Sergeant Jamie Ball (Town)



Sergeant Mike Tripp (Rural)



PCSO Barbara Young

\*All Police Constables have the responsibility of the Town Centre as well as an additional geographic area of Chippenham



PCSO Stacey Cunningham



PC Jess Swanborough



PC Aimee Jenkins



PCSO Lyn Staples

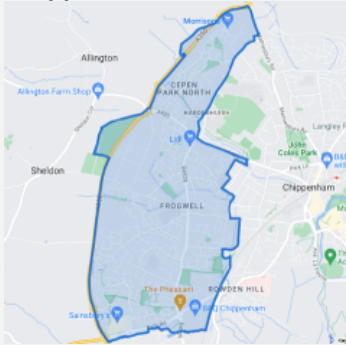


PC Paul Croft



PCSO Laura Maplesden

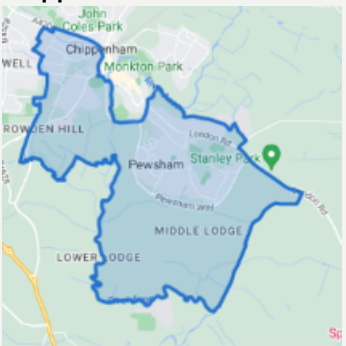
Chippenham Town West



Chippenham Town North East



Chippenham Town South



# Chippenham Community Engagements

## Our Engagement Vision

### Community Engagement impacts on everything we do

- We will use a range of techniques and channels to best connect with our communities to obtain their views on policing in the county, and ensure these techniques and channels are visible and accessible
- We will work collaboratively with a variety of partners to engage with communities where it makes sense to do so
- We will actively encourage and enable people to be part of our policing conversations to help shape our approach, response, policy, and delivery
- We will ensure our diverse and under-represented communities have a voice and are represented in conversations
- We will demonstrate where we have listened and where we have changed our service as a result of what our communities are telling us
- We will evaluate the success of our engagement activity and learn lessons to improve future engagement



# Summer Community Engagements June – August 2023

**Between June and August 2023 the Neighbourhood Policing Team have completed 197 community engagements in Chippenham.**

- 30 Community Engagement Sessions (15 Rural)
- 13 Licenced Premises Checks
- 16 ASB Patrols / Resident Survey Packs
- 2 Engagement Sessions with Womens Refuge
- 12 School / Educational Visits
- 4 Summer Fetes / Events
- Sergeant Ball – Monthly Police slot on Chippenham Hospital Radio
- Chippenham Rural Engagement week (See later slide)
- Attendance of Chippenham Events
  - Chippenham Pride Event
  - Chippenham Folk Festival
  - Chippenham Food and Drink Festival
  - John Coles Park Centenary Celebrations

In 2023 a total of 501 engagements have been completed within the Chippenham Town and Rural Neighbourhood Policing areas.



# Since we last met

**Chippenham Police**  
19 h · 📍

A drugs warrant was executed this morning by the Chippenham Neighbourhoods team in the Oaklands area. A male has been arrested and remains in custody for questioning. This warrant has been led by information and concerns from the public, we will continue to act quickly to stop the supply of drugs in Chippenham.

Please call 101 if you have information regarding the supply of drugs in our area or 0800 555 111 if you wish to remain anonymous ... [See more](#)



30th August – Drugs Warrant and arrest

**Chippenham Police**  
22 August at 07:14 · 📍

Do you have any spare time this morning?  
Feel free to come down and speak to PC Croft and PCSO Maplesden at Coffee#1 on Chippenham High Street between 1000hrs – 1200hrs today.  
A later session is also being organised for those of you who work during the day and cannot attend morning sessions... [See more](#)

**North Wiltshire Community Policing Team**

**Community Consultation**  
Where? – Coffee#1 Chippenham  
When? – Tuesday 22nd August 1000hrs – 1200hrs

PC Croft and PCSO Maplesden are going to be at the above location on this date and time.  
Please feel free to pop down for any crime prevention advice, to raise any concerns from your community or just for a chat

17th and 22nd August – Town Centre Community Consultations

**Chippenham Police**  
17 August at 13:40 · 📍

The Exhibition Van is back!  
Your local Neighbourhood officers will be on Chippenham High Street (on the layby opposite Nationwide) on Friday 18th August between 1000hrs-1400hrs.  
Come down for any crime prevention advice or just to say hello!



17th and 22nd August – Town Centre Community Consultations

**Chippenham Police**  
16 August at 14:17 · 📍

Great to see the RFA start!

- Camera driving
- Drink and drug driving
- Not wearing a seatbelt
- Distorted driving a motorist
- Speeding

Road users who commit any of the five offences are more likely to be involved in a fatal collision than those who do not.

Police are doing an on-site display of motorist poor driving, vehicle decisions and mandatory rules in conjunction.

Make us aware of any issues you have with the roads, for the safety, and for the reporting emergency services staff who have to work where the roads are dangerous and we've seen too many this year already.

Stopping any more deaths from occurring as a result of something unnecessary and today available is a top priority for us.

Across the Summer, our Community Policing Teams, along with speed enforcement officers and the Road Policing Unit will be carrying out patrols on busy roads and driving smart.

#Road #YourForceYourArea



10th – 17th August Speed Checks and Road Safety Campaign

**Chippenham Police**  
11 August at 16:54 · 📍

Next week, speed enforcement activity will be happening again across the Chippenham Community Policing Team (CPT) area.  
It's another reminder to be safe, drive smart and watch your speed.  
[#YourForceYourArea](#)



10th – 17th August Speed Checks and Road Safety Campaign

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**Chippenham Police**  
2 August at 16:21 · 📍

John has been jailed for 15 months after he reverse rammed a police car on several occasions. John Roy Sykes, 30, of Easton Lane, Chippenham, was arrested on May 26, 2021, following a call to police regarding his manner of driving.  
Officers attempted to stop the van Sykes was driving in Corsham but he accelerated off at speeds in excess of 80mph towards Tringley.  
As the van approached a junction, it appeared to come to a stop. However, Sykes reverse rammed the police vehicle which was behind him causing damage to the bonnet, before driving off once again. Sykes then went on to reverse ram the police vehicle on two further occasions before he and a passenger decelerated and fled on foot.  
Sykes pleaded guilty to dangerous driving and was sentenced to 15 months imprisonment and given a 24 month driving disqualification when he appeared at Swindon Crown Court on July 21.  
Sgt Mike Tippo said: "Sykes was intent on evading police and was adamant that nothing would stand in his way – he reversed at speed into the police car on several occasions before running from the scene and hiding at the Thingley Travelers Site.  
"He caused extensive damage to the police vehicle and while it was fortunate that the police officer was not seriously injured, he did require rehabilitation treatment for pelvic injuries as a result of the incident.  
"I'm pleased Sykes has been given a custodial sentence. Our officers work tirelessly to protect the public from dangerous individuals and incidents of this nature will not be tolerated."



2nd August - Prison Sentence

**Chippenham Police**  
23 July · 📍

There's more to policing than just catching criminals, and this week some of our dog handlers enjoyed a different but equally important aspect of the job - bringing joy to some of our more elderly members of the community.  
The dog handlers spent a few hours at Casen Lodge Care Home in Chippenham and their visit helped put a smile on the faces of the residents and staff at the home.  
Dog Unit Manager Ian Partington said: "The dogs, and their handlers, made a lot of people very... [See more](#)



28th July – Care Home Visits

**Chippenham Police**  
24 July · 📍

Police in Chippenham are cracking down on anti-social behaviour involving groups of people in the town's car parks.  
Officers have received a growing number of reports from members of the public and local business owners relating to groups of drivers, particularly at various car parks along Bath Road and Hungerdown Lane.  
PC Paul Croft, who is leading a week-long operation dedicated to the issue over the summer, said: "We have listened to residents concerns and will be conducting extensive high visibility patrols around the locations which we believe are most affected.  
"We know that there are a number of dedicated, law abiding car enthusiasts in our town who do not cause issues within their community, however, there are a small number of individuals who are continuing to meet at various locations late at night and are acting in an anti-social manner, causing criminal damage to some areas and disruption and intimidation to local people."  
Read the full story here: <https://www.in101.co.uk>

**POLICE UPDATE**

July / August – Op Analyse Launched Vehicle ASB in Car Parks

**Chippenham Police**  
24 July · 📍

We're coming to a village near you!  
Neighbourhood officers have organised a Rural Engagement Week which kicks off on July 17 – a chance for officers and colleagues from specialist departments to hit for a series of engagement events at villages in the Chippenham area.  
The aim of the week is to ensure those living in more remote areas have the opportunity to meet their local policing team, raise any issues and concerns they may have or any advice they may need... [See more](#)



Rural Engagement Week 17th – 21st July

**COURT RESULT**

**14th July - Prison Sentence**  
Stuart Webb – Imprisoned for 30 Months

- Burglary x2, Angel Hotel, Chippenham (19/02/23 and 28/02/23)
- Theft and Possession Offensive Weapon, B&M Hathaway Retail Park (05/02/2023)

14th July - Prison Sentence

# Chippenham Rural Engagement Week

We understand that often those living in our more rural communities can feel isolated.

As a Community Policing Team we are committed to engaging with residents in our local villages and talking about some of the issues affecting those living and working there.

Members of the Chippenham Neighbourhood Policing Team conducted a Rural Engagement week between 17<sup>th</sup> and 21<sup>st</sup> July 2023.

In conjunction with our internal partners, we visited 12 villages in our exhibition vehicle to offer crime prevention advice, information on our community watch schemes and public consultation in order to learn more about the issues affecting our rural community.

Thanks to the residents of:

Yatton Keynell, Biddestone, Allington, Hullavington, Kington Langley, Kington St Michael, Sutton Benger, Christian Malford, Langley Burrell, Grittleton, Burton, Castle Combe as well as Cepen Park North (Morrisons) and Cepen Park South (Sainsburys).

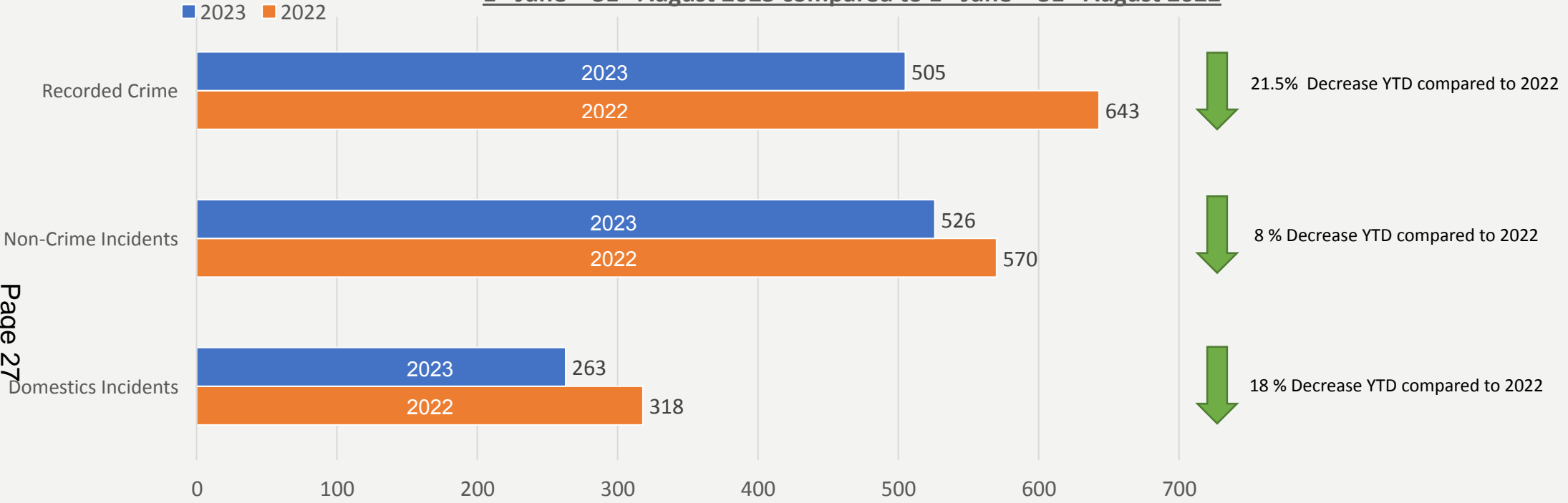
The week was a huge success and we will be looking to visit more villages on our patch over the coming months.



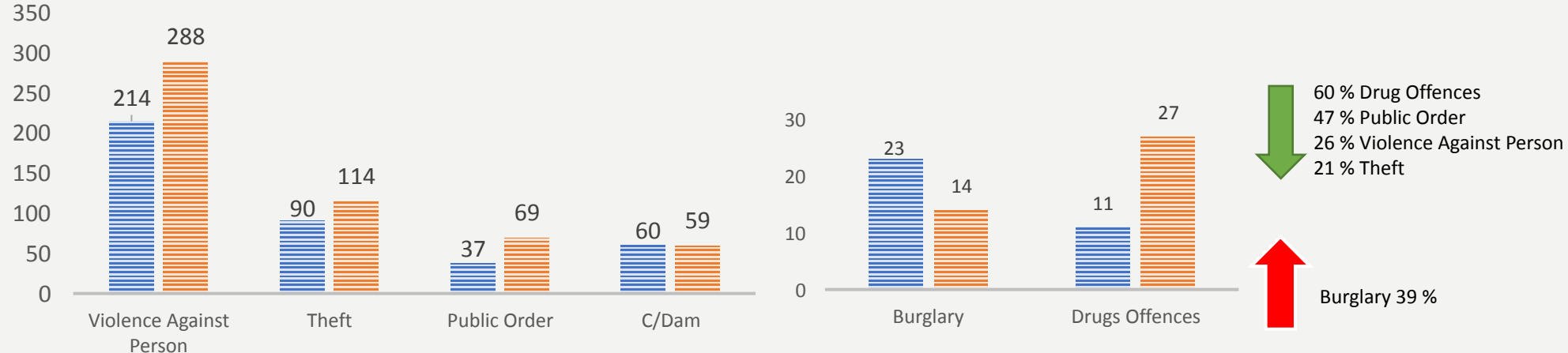


# Chippenham Town Crime and Incident Statistics – Summer 2023

1<sup>st</sup> June – 31<sup>st</sup> August 2023 compared to 1<sup>st</sup> June – 31<sup>st</sup> August 2022



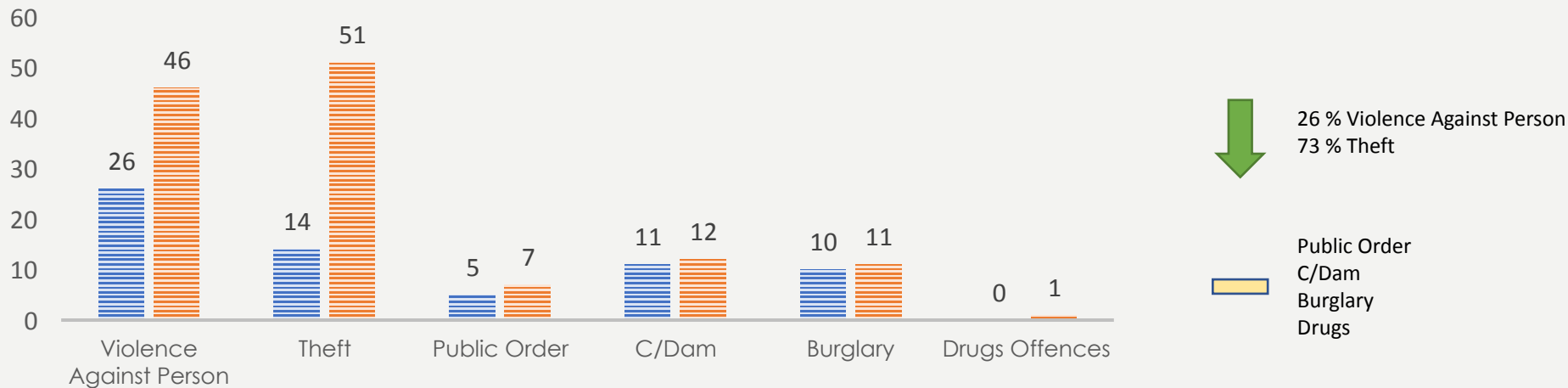
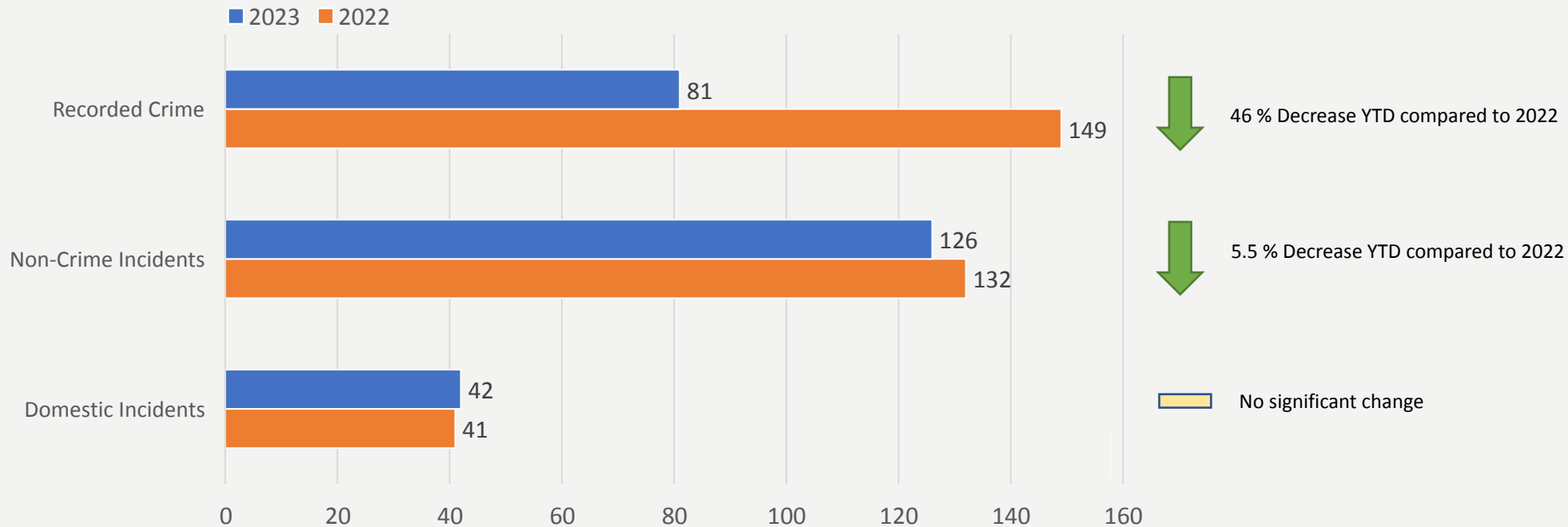
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# Chippenham Rural - Crime and Incident Statistics – Summer

2023

1<sup>st</sup> June – 31<sup>st</sup> August 2023 compared to 1<sup>st</sup> June – 31<sup>st</sup> August 2022



# Get Involved / Get to know

## Get to know Your Community Policing Team

Wiltshire Police

**YOUR FORCE, YOUR AREA**



SCAN HERE

- Meet your local Community Policing Team (CPT) police officers and PCSOs
- Find out about crime stats in your area
- Learn about local policing meetings and events
- Read the CPT priorities
- Contact us



Chippenham CPT  
<http://bit.ly/46vT8kt>

We are inviting you to get to know your Community Policing Team even better. Over the past few months, the communications team and your local officers have been working hard to create new areas on the Force website entitled 'Your Area.'

If you've not discovered them yet, the Your Area pages will give you a considerable amount of information about the area in which you live including who your neighbourhood officers and PCSOs are, how to contact them, crime statistics for your area including the top reported crimes and a crime map showing hot spots.

If you are interested to know what the local police priorities are you will find them on the pages along with an up-to-date list of meetings and events the team will be attending. You can even find out if there will be speed checks in your area.

Keep up to date with the latest news and alerts in your area by signing up to our Community Messaging service via the QR Code.

Alternatively you can register online via [www.wiltsmessaging.co.uk](http://www.wiltsmessaging.co.uk)



## Get to know Community Messaging

Alerts from Wiltshire Police

**YOUR FORCE, YOUR AREA**



SCAN HERE

- Receive alerts from your local Community Policing team and partners
- Reply directly to alerts from officers
- Receive alerts by email, text or voicemail
- Over 15,000 subscribers in Wiltshire and Swindon
- It's FREE to subscribe



Wiltshire and Swindon  
**pcc**

Wiltshire & Swindon  
Community Messaging  
[www.wiltsmessaging.co.uk](http://www.wiltsmessaging.co.uk)





## DORSET & WILTSHIRE FIRE & RESCUE SERVICE

### WILTSHIRE AREA BOARD REPORT

#### Community Safety Plan

DWFRS Community Safety Plan can be found on the DWFRS website;  
<http://www.dwfire.org.uk/community-safety-plan/>

#### Prevention

We are committed to making a real difference to the lives of people in Dorset and Wiltshire. Our aim is to reduce the level of risk and harm to our communities from fire, targeting those most at risk. We do this primarily through our Safe and Well visits.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

Are you or anyone you know:-

- Over the age of 65?
- Need a smoke detector?
- Have a long-term health condition?
- Suffer from poor hearing or sight loss?
- Would you struggle to escape in the event of a fire?

If you can answer yes to more than one of these questions, then please call us on 0800 038 2323 or visit <https://www.dwfire.org.uk/safety/safe-and-well-visits/>



## **Protection**

On-going interaction by Protection Team members with Local Authorities, Private landlords and tenants regarding fire safety-related matters: external cladding systems; fire detection and warning systems; fire resisting doors (& self-closers); combustibility/fire resistance of construction materials; commercial and residential sprinklers systems and water-mist suppression systems

### **General Enquiries**

If you have a general fire safety enquiry regarding commercial property, please email [fire.safety@dwfire.org.uk](mailto:fire.safety@dwfire.org.uk) and the Fire Safety Team will respond in office hours.

### **Fire Safety Complaint**

If you wish to tell us about fire safety risks in commercial premises, such as locked or blocked fire exits, you have three options:

- You can email the fire safety department at [enforcement@dwfire.org.uk](mailto:enforcement@dwfire.org.uk)
- Call 01722 69 1717 during office hours (9am-5pm).
- Call our Service Control Centre on 0306 799 0019 out of office hours (5pm-9am)

## **On Call Recruitment**

Have you always wondered if you could join the fire service, but haven't had the opportunity to find out more? Have you found yourself seeking your next challenge, keen to give back to the local community or wanting to learn new skills including leadership and teamwork? Then becoming an on-call firefighter is for you.

As a paid position, on-call firefighters commit anywhere between 60 to 120 hours per week, during which time they must be able to respond to the station immediately.

Many have 'normal' jobs during the day, then upon their return home make themselves available overnight or during the weekends. Some of our crew respond from their workplaces during the day, and we are very grateful to their employers for releasing them to perform their vital duties.

Anyone over 18 years old can apply (although you can also apply once you are 17½) you must be able to respond and attend the fire station within 5-8 minutes, you have a good standard of physical fitness (i.e. you are generally active), and you must have the right to work in the UK.

Further information on becoming an On Call Firefighter can be found at [www.dwfire.org.uk/working-for-us/on-call-firefighters/](http://www.dwfire.org.uk/working-for-us/on-call-firefighters/) or should you have any questions, you can call **01722 691444**.



## **Recent News & Event**

### **Set up camp safely: The hazards of the great outdoors**

As part of the Fire Kills campaign, Dorset & Wiltshire Fire and Rescue Service is asking the people of Dorset and Wiltshire to stay safe this summer as they make the most of the weather and enjoy the great outdoors, whether camping, cooking or exploring.

Group Manager Jim Weston said “A long hot summer is what we hope for. However, like many changes in activity, it can bring risks. If you’re intending to take out your tent, ready your rucksack or get your caravan back on the road, you should go armed with some safety advice before heading for the great outdoors.”

By following the Fire Kills campaign’s top tips, you can ensure that your great adventure is a safe and enjoyable one.

For more fire safety advice, visit our website

<https://www.dwfire.org.uk/safety/safety-outdoors/>

### **Water safety**



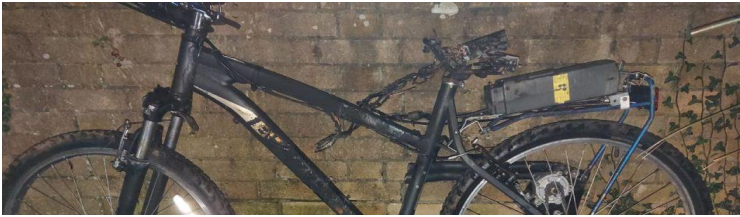
Being outside and enjoying the water is great for both physical and mental health and well-being; however, we need to respect the water and know what to do if things go wrong.

For more information about Water Safety, visit our website

<https://www.dwfire.org.uk/safety/safety-outdoors/water-safety/>



## E-bikes and E-scooters



E-bikes and e-scooters are becoming increasingly popular, and with that, comes a corresponding fire safety concern due to the charging and storage of them.

Most are powered by lithium-ion batteries which can be charged in the home. On occasion, there is a risk that batteries can fail catastrophically, 'explode' and/or lead to a rapidly developing fire.

Please follow our safety advice to prevent this happening:

<https://www.dwfire.org.uk/safety/safety-at-home/causes-of-fires/e-bikes-and-e-scooters/>

## Demand

	Deliberate Fires					
	Apr-22	May-22	Jun-22	Apr-23	May-23	Jun-23
Calne	1	0	0	3	2	2
Chippenham	2	1	1	2	1	6
Corsham	0	1	1	0	1	1
Malmesbury	0	0	1	1	0	1
<b>Total</b>	<b>8</b>			<b>20</b>		

	Accidental Dwelling Fires					
	Apr-22	May-22	Jun-22	Apr-23	May-23	Jun-23
Calne	1	1	1	0	1	1
Chippenham	1	1	1	0	0	1
Corsham	0	1	0	0	0	0
Malmesbury	1	0	1	0	2	0
<b>Total</b>	<b>9</b>			<b>5</b>		





AFA's Domestic						
	Apr-22	May-22	Jun-22	Apr-23	May-23	Jun-23
Calne	1	4	0	5	1	3
Chippenham	1	4	5	5	4	6
Corsham	4	4	1	2	2	3
Malmesbury	2	1	3	0	2	3
<b>Total</b>	<b>30</b>			<b>36</b>		

AFA's Non Domestic						
	Apr-22	May-22	Jun-22	Apr-23	May-23	Jun-23
Calne	0	1	1	0	0	2
Chippenham	8	3	9	3	5	1
Corsham	2	3	1	0	0	0
Malmesbury	0	0	1	0	1	3
<b>Total</b>	<b>29</b>			<b>15</b>		

RTC's						
	Apr-22	May-22	Jun-22	Apr-23	May-23	Jun-23
Calne	1	2	0	1	1	1
Chippenham	3	5	1	0	1	3
Corsham	0	0	0	2	0	0
Malmesbury	0	1	2	1	1	0
<b>Total</b>	<b>15</b>			<b>11</b>		



## Incidents of note

### **Property Fire at 3 The Butts Chippenham 0300 Hrs 5<sup>th</sup> August 23**



**This was believed to be a deliberate fire; investigations are still ongoing at this time. The Fire service rescued 3 people and a dog from one of the upstairs flats using ladders.**

**SM Dean HOSKINS  
Dean.hoskins@dwfire.org.uk**

**07515187344**

# CHIPPENHAM COMMUNITY AREA PARISH FORUM

Wednesday 19<sup>th</sup> July 2023  
7.00pm

in Stanton St Quintin Parish Hall, Church Road, Stanton St Quintin SN14 6DE

## NOTES OF MEETING

<b>ATTENDEES:</b>	Wiltshire Cllr Howard Greenman	Kington Division (Chair of Forum)
	Wiltshire Cllr Ross Henning	Chippenham & Villages Community Area Board
	Wiltshire Cllr Nick Botterill	By Brook Division
	Simon Partington	Wiltshire Police – Cyber Crime
	Simon Goodwin	Wiltshire Police – Cyber Crime
	Sgt Jamie Ball	Chippenham Neighbourhood Policing Team
	PC Jess Swanborough	Chippenham Neighbourhood Policing Team
	PC Aimee Jenkins	Chippenham Neighbourhood Policing Team
	PC Paul Croft	Chippenham Neighbourhood Policing Team
	Will Walder	Office of the Police & Crime Commissioner
	Alison Butler	Chap, Rural Rep and Carers Champion
	Ian Plowman	Yatton Keynell & Grittleton Parish Council (Clerk)
	Vivian Vines (Meeting Clerk)	Kington St Michael Parish Council (Clerk)
	Sue Hart	Kington Langley Parish Council (Clerk)
	Sharon Neal	Hullavington Parish Council (Clerk)
	Cllr Zoe Senior	Burton Parish Council
	Cllr Fred Winup	Castle Combe Parish Council
	Cllr Howard Ham	Chippenham Without Parish Council
	Cllr Shelly Parker	Grittleton Parish Council
	Cllr Graham Slaymaker	Hullavington Parish Council
	Cllr Graham Trickey	Kington Langley Parish Council
	Cllr Julie Hoskins	Langley Burrell Without Parish Council
	Cllr Katerina Johnstone	Langley Burrell Without Parish Council
	Cllr Alexandra Knight	North Wraxall Parish Council
	Cllr Michael Barber	Seagry Parish Council
	Cllr Neil Hutton	Seagry Parish Council
	Cllr Gabrielle Horton	Stanton St Quintin Parish Council
	Cllr Adrian Andrews	Stanton St Quintin Parish Council
	Cllr Ruth Gaunt	Sutton Benger Parish Council
	Cllr Fiona Plowman	Yatton Keynell Parish Council
	Cllr Alistair Parker	Yatton Keynell Parish Council

### 1. WELCOME, INTRODUCTIONS & APOLOGIES:

Wiltshire Cllr Howard Greenman welcomed all to the Forum Meeting. He thanked the Stanton St Quintin Parish Council for hosting the Meeting and noted that apologies had been received from Cllr Jenny Budgell (Chippenham Town Council) and Julia Stacey (Chap). He welcomed all to the Meeting, the first held since the 26<sup>th</sup> February 2020 prior to the Covid-19 Pandemic. Also the Council Elections held in May 2021. In doing so he referred to the retirement of previous Forum stalwarts and to those who, sadly, had passed away in the interim period. He welcomed the Guest Speaker/s from Wiltshire Police, who would introduce themselves later.

### 2. NOTES OF LAST MEETING:

The Brief Notes of the Parish Forum Meeting held on the 26<sup>th</sup> February 2020 in St Peter's Church Meeting Room, Lordsmead, Chippenham SN14 0LL were circulated. Also, as background information, the Agenda for that Meeting and also the Notes of the previous 23<sup>rd</sup> October 2019 Forum Meeting to remind all of the multitude of matters under discussion at that time.

### 3. ACTIONS FROM LAST MEETING:

As the previous Meeting had been so far in the past there were no relevant matters.

### 4. AREA BOARD MEETING:

Chippenham and Villages Community Area Board had last met on Tuesday 27<sup>th</sup> June 2023 in the Wiltshire & Swindon History Centre, Cocklebury Road, Chippenham SN15 3QN. Kington Langley PC and Langley Burrell Without PC had attended. An Agends item in regard to SSEN – Registration for Priority Service and Resilient Communities Fund was noted.

### 5. GUEST SPEAKER/S:

Wiltshire Police Cyber Crime Prevent/Protection Officer/s, Simon Partington and Simon Goodwin, of the Digital Investigations and Intelligence Unit, provided a presentation and answered questions on Cyber Crime.

Their overall advice centred around the “Need to be Aware”. They stressed that all use of the Internet left a digital footprint for fraudsters to find and use. They reminded all that a trail of information remained online for evermore providing information for opportunists to take advantage, even though you think you have deleted it.

Main advice proffered referred to the need to create separate passwords for email accounts and log in details to web sites. These should/must be strong passwords, possibly using 3 random words, including complex words, assisted by using a browser password manager. In addition two-factor identification should be turned on for device safety. To avoid ransomware and viruses devices should be updated and backups should be regular to external hard drives or the Cloud.

Phishing emails need to be reported to Action Fraud and “don’t click on links” unless absolutely certain you know they are from a genuine source. Even then “be aware” as fraudsters are experts at producing what appears to be genuine websites.

Forum Members raised a number of questions on the presentation and related issues and the Chair of the Forum and all present thanked both Simon’s for their attendance and presentation.

### 6. WILTSHIRE COUNCIL & OTHER ORGANISATIONS:

The Agenda item related to issues raised and information received by Parish Councils from Wiltshire Council and other Organisations.

- a) **Neighbourhood Policing.** The Chippenham and Rural Villages Neighbourhood Officer PC Jessica Swanborough, had informed Councils that a Rural Engagement Week was taking place between the 17<sup>th</sup> and 21<sup>st</sup> July 2023 at 15 locations around the Community Area. She and colleagues, PC Aimee Jenkins and PC Paul Croft from the Rural Crime Team, were in attendance. Acting Inspector/Sergeant Jamie Bull provided an overview of the new Rural Policing Model and reflected on “old fashioned policing” that was part of the Police and Crime Plan 2022-2025. He emphasised the intention to engage with rural communities who had often felt isolated in future policing. Each member of the Team had been allocated an area of rural responsibility and these details were provided.

Jamie advised that Rural Crime could be broken down into four main types, being Heritage Crime, Environmental Crime, Wildlife Crime and Agricultural Crime and trained officers supported the Team.

Reference was made to the service provided by the Wiltshire Bobby Van Trust and currently 10 active Wiltshire Watch Schemes, that included Neighbourhood Watch, Farm Watch, Dog Watch, Canal Watch and others. To make initial contact with schemes, use [generalwatch@wiltshire.police.uk](mailto:generalwatch@wiltshire.police.uk) Latest news and alerts can be gained by signing up for the Community Messaging service using [www.wiltsmessaging.co.uk](http://www.wiltsmessaging.co.uk) and social media presence is on Facebook and Twitter. For more information on policing use [www.wiltshire.police.uk](http://www.wiltshire.police.uk) and [www.wiltshire-pcc.gov.uk](http://www.wiltshire-pcc.gov.uk) And finally, for more information on what crimes and incidents that

have been reported in the Chippenham Community Police Team area visit <https://www.police.uk/your-area/wiltshire-police/>

There was an intention, whenever possible, to attend Parish Council's Annual Parish Meetings and Notice of such would be welcomed and to also attend the Parish Forum.

Forum Members raised a number of questions on the presentation and related issues and the Chair of the Forum and all present thanked the Neighbourhood Policing Team for their attendance.

- b) **Wiltshire Council - Briefing Note 23-15.** A Briefing Note in regards to the Five-year Housing Land Supply and Housing Delivery Test position.
- c) **Wiltshire Council - Briefing Note 23-19.** A Briefing Note in regards to Draft Wiltshire Design Guide and involvement. (see (e) below)
- d) **Wiltshire Council Local Transport Plan - LPT4.** Notification of two workshops to be run by Atkins, on the 18<sup>th</sup> and 20<sup>th</sup> July 2023, part of the LPT3 update process.
- e) **Wiltshire Council Design Guide - Consultation.** A Notification of this consultation, taking place between 3<sup>rd</sup> July and 30<sup>th</sup> July 2023.
- f) **Wiltshire Council Local Plan Update 2023 - Consultation.** A Notification of this consultation, taking place in the Autumn. Members could view associated documents by this link [www.wiltshire.gov.uk/planning-policy-local-plan-review](http://www.wiltshire.gov.uk/planning-policy-local-plan-review) The update suggests that the housing requirement for Wiltshire has reduced by some 8000 dwellings. Rural policies retain the Small and Large village categories, which has implications on those Large villages that need to fill their residual housing numbers during the Plan period to 2038.

## 7. FORUM MEMBERS ISSUES:

- a) **Chippenham & Villages Area Partnership (Chap).** Alison Butler, Rural Representative, was pleased to see the new Neighbourhood Policing proposals with delegated officers responsible for rural engagement. It was hoped that this would lead to increased communication with those living and working in the rural areas.
- b) **Chippenham Older People's Forum and Chippenham Health & Well-being Group.** Alison Butler reported that there was concern being expressed over health services with 999 emergency service delays, ambulance queuing at A & E, difficulties in gaining GP appointments and securing resuscitation preferences in hospitals.
- c) **Engaging with the Wiltshire Planning Process.** The issue had originally been raised in 2018/19 over concerns experienced with the Wiltshire Planning Portal. Also the lack of engagement by Officers with conflicting attitudes. The lack of experienced staff with local area knowledge was also a concern. Some 4 years had now passed and there was no discussion at this Forum Meeting on these issues. However, the timing was ideal for engagement with Wiltshire Council as the Consultation on the Wiltshire Local Plan Update 2023-2038 was commencing. Wiltshire Cllr Nick Botterill briefly explained the review process. Related documents could be found using the link [www.wiltshire.gov.uk/planning-policy-local-plan-review](http://www.wiltshire.gov.uk/planning-policy-local-plan-review) Forum Members and Parish Councils were urged to participate in the update process.
- d) **Local Youth Network Chippenham Area (LYN).** Wiltshire Cllr Ross Henning reported that the Community Area Board remained engaged in Youth matters and that funding was available for youth groups.
- e) **Chippenham Gateway-Junction 17 M4.** St Modwen Park-Phase 2. Local Councils had been invited to attend a private briefing in regards to the evolution of a proposed planning application to extend the existing employment site to the north of the existing site. The issue of the planning status of the M4 junction was raised and Wiltshire Cllr Nick Botterill advised there was no specific policy and all proposals for ad-hoc development would be need to be considered on an exception site basis. Members felt that this was unsatisfactory and that at least a medium term policy should be considered, perhaps part of the Local Plan Update.

- f) **Local Highway Services - Parish Steward Arrangements, etc.** The scheme continued to work well with good local links between the Stewards and Parishes and was a valued service. It was suggested that perhaps an improvement could be made if Parishes could be provided with updates on work completed during visits. Cllr Howard Ham (Chippenham Without PC) raised the issue of difficulties in accessing Highway Officers and securing responses. He highlighted, what should have been relatively simple matters but had now significantly delayed projects, examples being seeking approval to Parish entry sign sites, the Council having already purchase gates, and Rights of Way signs and posts. In both cases, despite constant requests, there continued to be no responses.
- g) **Wiltshire Council Budget & Services.** There was no discussion on this occasion.
- h) **Disability Parking Spaces.** Alison Butler reported that there had been no change in circumstances since the last Forum Meeting.
- i) **Fly-Tipping – Portable CCTV.** Wiltshire Cllr Howard Greenman reminded all that there was a need to re-consider fly-tipping generally and the potential for signage replacement and new signage in hot-spots. The issue of CCTV camera provision also required further discussion and legal agreement/s and the possibility of mobile CCTV van/s could be an option.
- j) **Emergency Planning.** There was no discussion on this occasion. Previously concerns had been raised in regard to the lack of assistance from the Wiltshire Weather Team and questions in regard to legal liability and insurance.
- k) **Climate Action Plans.** Parish Councils had been encouraged to produce local Actions Plans. Some Councils had asked to see examples of Action Plans before considering involvement.
- l) **Tree Nursery Scheme.** As a climate change action the possibility of promoting a mini-tree nursery scheme within the Parishes could be considered. The potential existed for Parishioners to be encouraged to pot up natural seedlings found in their gardens and grow on and to donate to local landowners to plant to replace lost trees or to plant in public areas such as the local woods and recreation grounds
- m) **Traffic Speed Management - Community Speedwatch – Installation of Autospeedwatch and SIDs.** The matter was included to discuss Councils involvement and experiences in traffic calming measures and speed limit reductions. It was agreed that the next Agenda would include sufficient time to discuss issues of concern.
- n) **Virtual Parish Forum Meetings.** The Forum had been asked to consider whether or not there was to be the opportunity for ZOOM/TEAMS and Hybrid Meetings. At this time there was no enthusiasm for this.

## 8. FORWARD PLAN:

- a) Suggested topics for consideration were: Fly-tipping, Traffic Speeds. Local Policing. Guest Speaker/s could include the Police & Crime Commissioner.

## 9. AREA BOARD AGENDA PLANNING MEETING:

The next Area Board Meeting was scheduled for Monday 25<sup>th</sup> September 2023. It was suggested that the Notes of Forum Meetings should be submitted to become an Agenda item under the Partner and Community Updates.

## 10. AOB:

There were no issues raised.

## 11. DATE OF NEXT MEETING:

The next Forum Meeting was scheduled for Wednesday 18<sup>th</sup> October 2023 at 7.00pm in Kington St Michael Village Hall, SN14 6HX



## Key highlights from Chippenham Town Council - September 2023

- A Christmas lights switch on event will be held in Chippenham on Saturday 02 December 2023 including live music, entertainment and abseiling Santa. A festive Christmas lights experience on Island Park, in Monkton Park will take place between 15-17 December. More details to follow, follow us on Facebook and Twitter for latest news. More information including the chance to sponsor this event is available on our website here: <https://www.chippenham.gov.uk/christmas/>
- The Youth Council will be restarting in early September, any young people that are interested in joining can find more information on our website: <https://www.chippenham.gov.uk/chippenham-youth-council/>
- Armistice Day and Remembrance Sunday will be marked on Saturday 11<sup>th</sup> and Sunday 12<sup>th</sup> November 2023. More information is available on our website: <https://www.chippenham.gov.uk/civic-events/>
- Events are taking place in the town at all of our venues including Stanley Park, the Museum and the Neeld Community and Arts Centre. Please see attached the What's On guides where applicable.
- The entrance to the Neeld Community and Arts Centre has been recently refurbished, this offers an entrance off of Borough Parade car park, with a ticket kiosk and bar area. Some photos are included below, and it is currently open before shows and on Thursday evenings with a live music offer during August. We are currently seeking front of house volunteers to support the running of the new space, more details here: <https://neeld.co.uk/about-us/>











# Neeld Community & Arts Centre

Chippenham Town Council

# What's On

## SEPTEMBER 2023

Every Weds & Saturday 23	Ceroc Dance Classes
7, 14, 26	<b>National Blood Donations</b>
1	Queen II
2	<b>Yanni's Old Skool Reggae Night</b>
9	Live at the Yelde: Saili Katebe
16	<b>Heritage Open Day Tours</b>

## OCTOBER 2023

Every Weds & all-day event Sat 14	Ceroc Dance Classes
3	<b>National Blood Donations</b>
6	An Evening of Mediumship with Nikki Kitt
13	<b>Wilts &amp; Berks Canal Trust Quiz</b>
17	Full Gospel Businessmen
21	<b>Women in Rock</b>
22	Sunbirds
27	<b>Halloween Family Disco</b>
28	Shivers and Shadows
28	<b>Emerald's Boxing Event</b>

## NOVEMBER 2023

Every Wednesday	Ceroc Dance Classes
2, 16, 21, 30	<b>National Blood Donations</b>
3	Alfie Moore - A Face for Radio
10 & 11	<b>The Dazzling Diamonds - Drag Show</b>
24	An Evening with Brian Bilston
25	<b>Lion's Club Christmas Bazaar</b>
28	Full Gospel Businessmen





Chippenham  
Museum

Chippenham Town Council

# What's On

## AUTUMN/WINTER

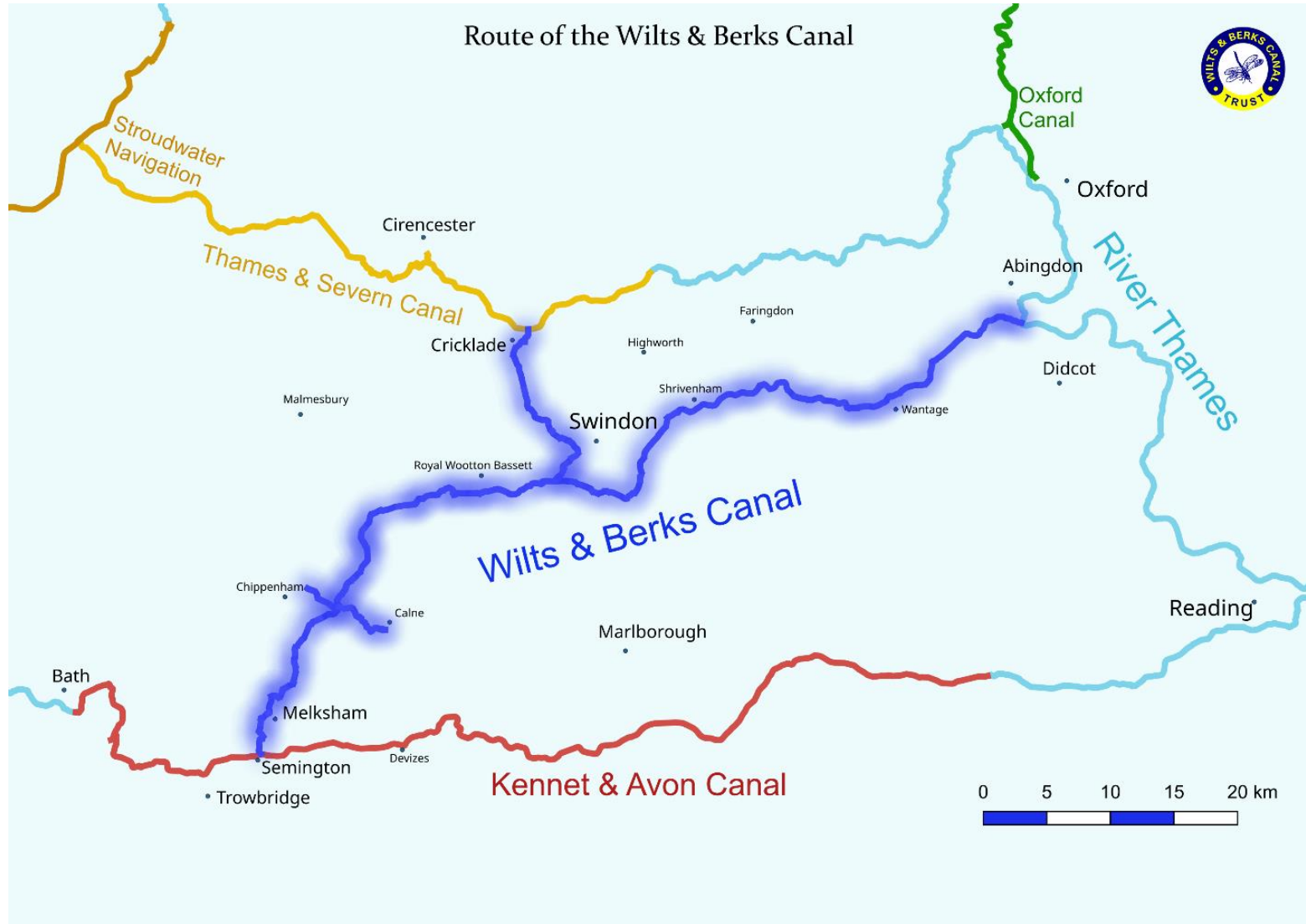
- |                |   |
|----------------|---|
| September 9    | <b>Peter Potworowski: West Country Exile</b><br>A selling exhibition of works by this influential artist & tutor at the Bath Academy of Art |
| 16-30          | Chippenham & District Artists, Yelde Hall<br>Annual selling exhibition by this local art group  |
| October 24, 26 | <b>Autism Friendly Quiet Time</b><br>Enjoy our half term crafty activities in a quieter way.<br>Free, 9.30-10.30, booking essential         |
| 24, 26         | Family Creative Activities, October Half Term<br>Free crafty activities for families. Drop in 10.30-3.30                                    |
| November 18    | <b>Spotlight On Exhibition</b><br>The third in our series celebrating North Wiltshire's creativity  |
| 20-25          | Wiltshire College Exhibition, Yelde Hall<br>An exhibition of works by students, inspired by our collection                                  |
| December 2     | <b>Vintage Market, Yelde Hall</b><br>Browse vintage treasures in the historic Yelde Hall.<br>Drop in 10.00-3.00                             |
| 2              | Christmas Family Creative Activities<br>Free crafty activities for families. Drop in 10.30-3.30   |
| January 6      | <b>Twelfth Night</b><br>Our annual family friendly celebration of all things Saxon, King Alfred and 878AD. Free, drop in 10.00-4.00         |





# WILTS & BERKS CANAL TRUST

Chippenham Area Board briefing 25/09/2023





# WILTS & BERKS CANAL TRUST

Chippenham Area Board briefing 25/09/2023

**We are here this evening to begin regular engagement with the Chippenham Area Board**

- **We are very active in Chippenham, particularly at our Pewsham learning and heritage restoration site and on the canal towpaths**
- **Improvement of the natural environment and biodiversity gains are high on our agenda and work planning**
- **We need to keep our ageing workforce productive with more sophisticated machinery and equipment**
- **We need to recruit a new generation of younger volunteers to get more done more quickly**
- **We need more regular contact with like-minded stakeholders and influencers**

**Our patron is the former Duchess of Cornwall. We hold the Queen's Award for volunteering**





# WILTS & BERKS CANAL TRUST

Chippenham Area Board briefing 25/09/2023

## Basic facts about our registered charity, No 299595

- Established by volunteers in 1977 to restore 70 miles of abandoned canal and towpaths between Semington, Abingdon and Cricklade, all via a Swindon hub
- Our 2022/23 full year Income was £314k, Surplus was £2k
- 29% of towpaths and 6.5% of navigable canal were restored by 2023
- Over 90% of our users are walkers, runners, cyclists, nature lovers and anglers
- There are 2,350 members and about 200 active working volunteers
- We have 5 geographic branches, Melksham Chippenham & Calne, Royal Wootton Bassett, Swindon, West Vale and East Vale
- Plans are in place for a total of 81 projects costing £300m plus at today's prices
- Public wellbeing and economic benefits will total £250m per year on completion
- Community engagement is a key driver for our vision
- Wiltshire's Area Boards can help us to deliver public benefit across 45% of our route

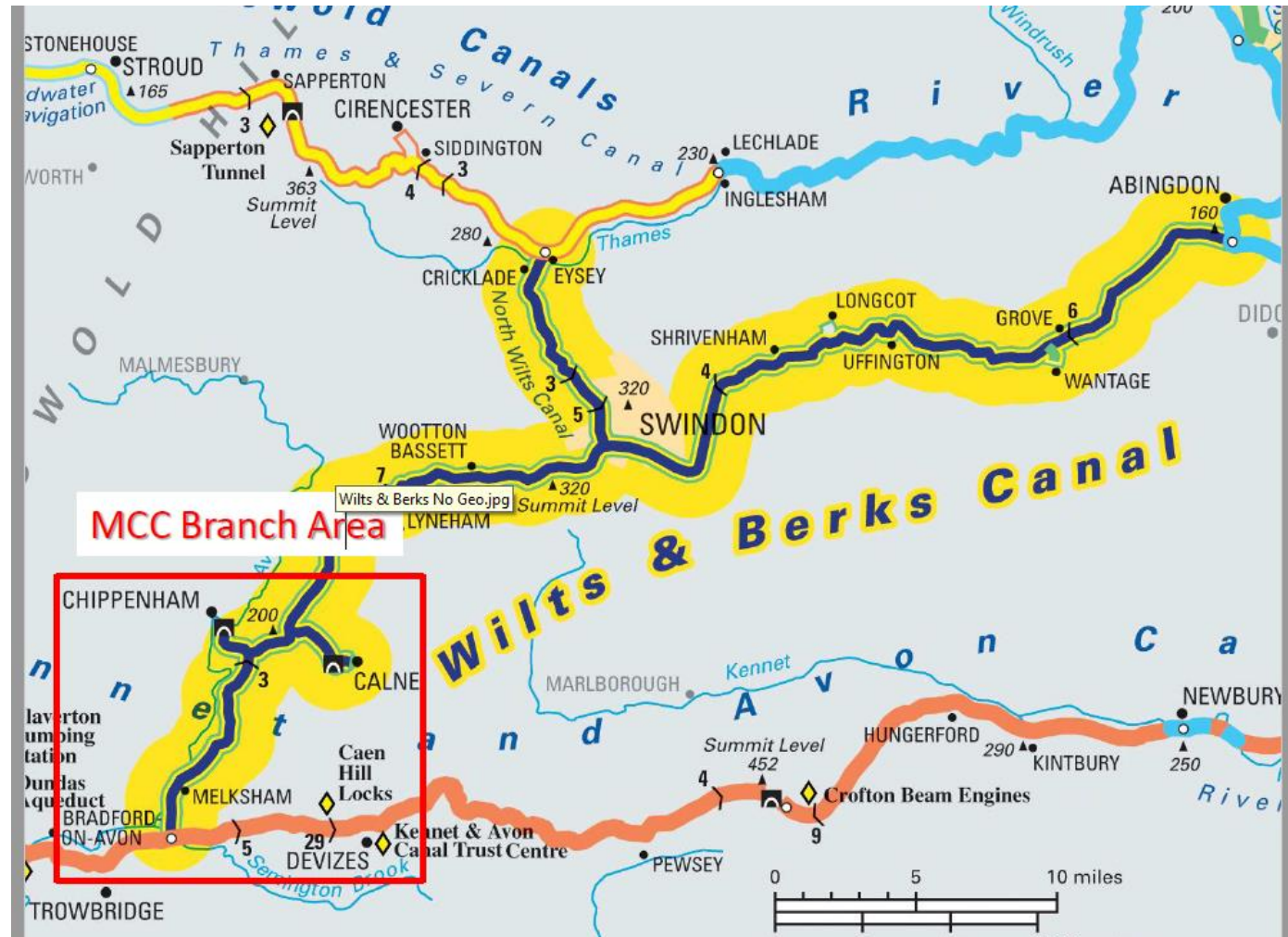


# WILTS & BERKS CANAL TRUST

Chippenham Area Board briefing 25/09/2023

## Our Melksham, Chippenham and Calne Branch

- Chair, Dave Maloney
- 833 members
- 50+ Active Volunteers
- Total length 22 miles





# WILTS & BERKS CANAL TRUST

Chippenham Area Board briefing 25/09/2023

## The Chippenham section of the Wilts & Berks canal:

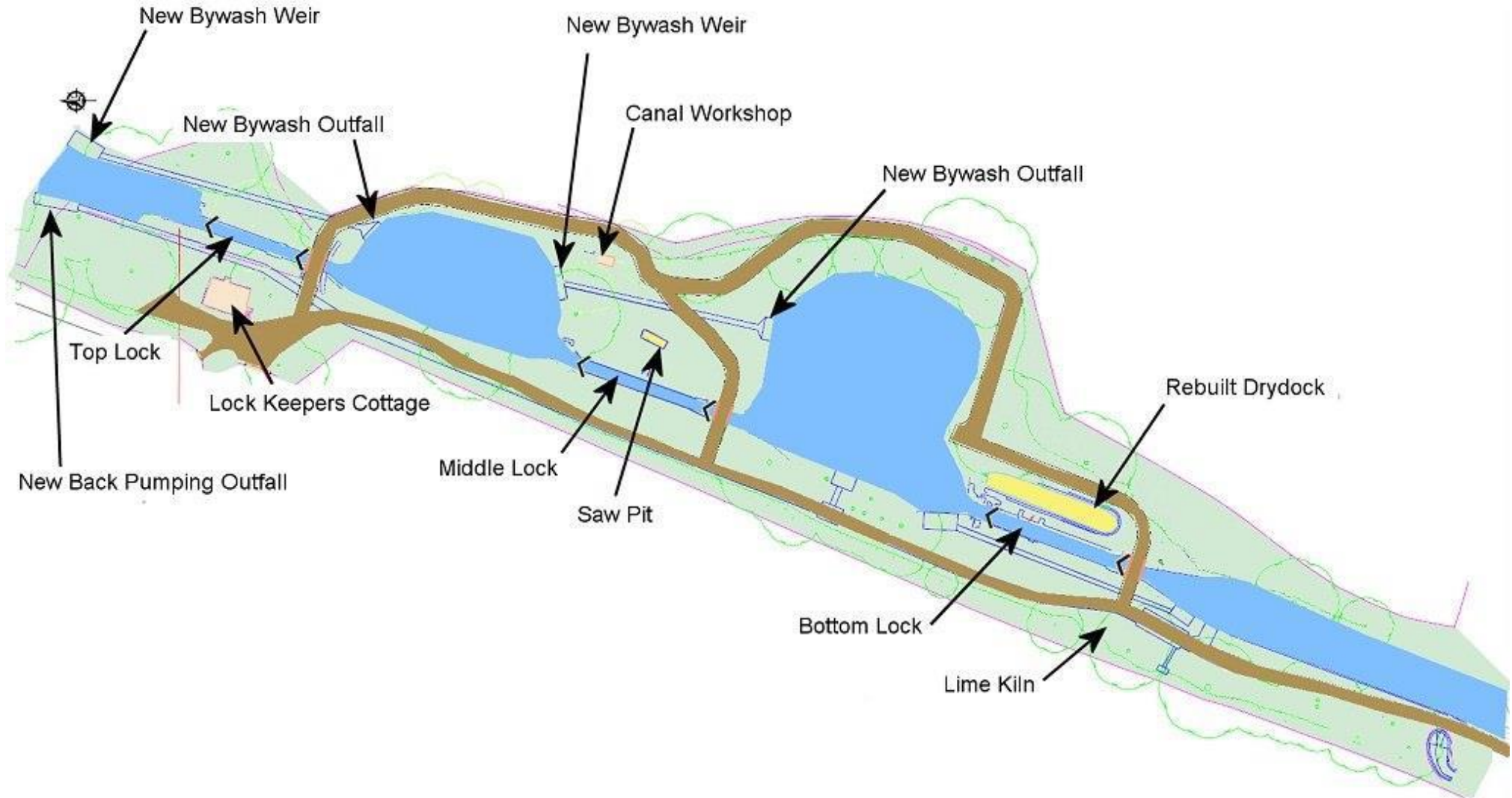
- **Opened in 1802, abandoned by Act of Parliament in 1914**
- **Length in Chippenham Area Board (CAB) district, ~10 miles**
- **Branches to Chippenham centre and Calne**
- **Current accessible towpath in CAB district, ~4 miles**
- **Heritage industrial site and 3 locks in restoration at Pewsham**
- **Needs 6 locks, 12 bridges & 6 other structures in CAB district**
- **Total WBCT cost projection in CAB district, £7m at today's prices**
- **WBCT needs negotiations with at least 22 landowners**
- **WBCT will need multiple planning consents**



# WILTS & BERKS CANAL TRUST

Chippenham Area Board briefing 25/09/2023

Pewsham Site Overview, we have full planning consent, work is ongoing



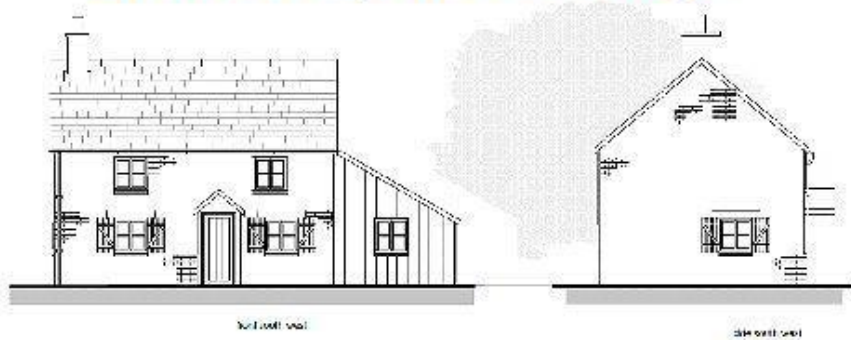


# WILTS & BERKS CANAL TRUST

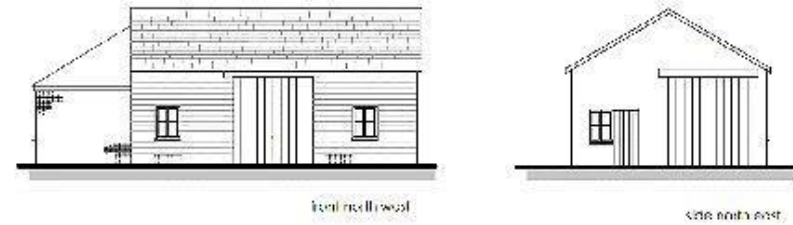
Chippenham Area Board briefing 25/09/2023

At Pewsham, a Cottage, Workshop and Dry Dock for restoration, full site planning consent

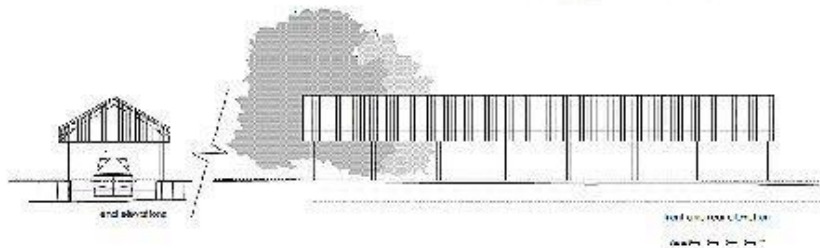
## Lock Keeper's Cottage



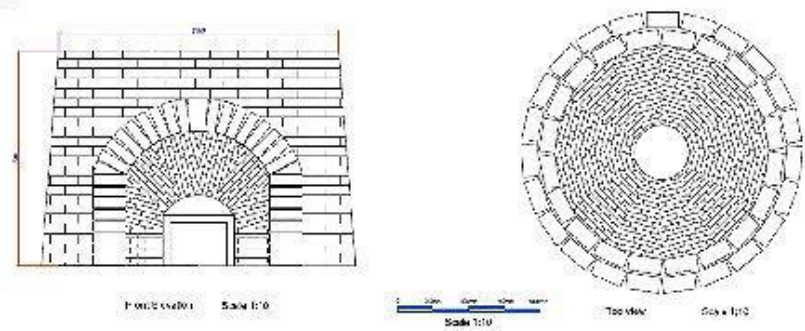
## Canal Work Shop



## Dry Dock



## Lime Kiln





# WILTS & BERKS CANAL TRUST

Chippenham Area Board briefing 25/09/2023

Pewsham Top Lock – Before start of work





# WILTS & BERKS CANAL TRUST

Chippenham Area Board briefing 25/09/2023

Pewsham Top Lock – Work in progress, Aug 2023





# WILTS & BERKS CANAL TRUST

Chippenham Area Board briefing 25/09/2023

## Towpath public access, WBCT's emphasis is on Environment improvement & Biodiversity gain

- Every WBCT towpath restoration is preceded by habitat and wildlife studies to produce an environmentally sound plan for long term sustainability and maintainability
- Tree planting and pollinator routes are properly integrated
- Recent tractor and collecting mower upgrades have enabled new work on wildflower meadow regeneration
- We need an offset mower for our tractor to underpin future safe towpath maintenance
- Cost of the selected mower is £5,000, we will make an application to CAB for funding of this equipment





# WILTS & BERKS CANAL TRUST

Chippenham Area Board briefing 25/09/2023

## Meadow creation in 2022





# WILTS & BERKS CANAL TRUST

Chippenham Area Board briefing 25/09/2023

## Meadow creation in 2023





# WILTS & BERKS CANAL TRUST

Chippenham Area Board briefing 25/09/2023

## Footpath maintenance in 2023





# WILTS & BERKS CANAL TRUST

Chippenham Area Board briefing 25/09/2023

Wildflowers returning to WBCT meadows





# WILTS & BERKS CANAL TRUST

Chippenham Area Board briefing 25/09/2023

**Thank you for your attention**

**That's the end of our WBCT presentation**

**It's time for questions**





## Wiltshire Council

### Chippenham Area Board

25 September 2023

## Chippenham Area Grant Report

### Purpose of the Report

- To provide details of the grant applications made to the Chippenham Area Board. These could include:
  - community area grants
  - youth grants
  - older and vulnerable people grants
  - area board initiatives
- To document any recommendations provided through sub-groups.

### Area Board Current Financial Position

	Community Area Grants	Youth Grants	Older and Vulnerable People Grants
Opening Balance For 2023-24	£ 33,527.00	£ 30,500.00	£ 7,700.00
Awarded To Date	£ 10,498.00	£ 5,490.12	£ 0.00
Current Balance	£ 23,029.00	£ 25,009.88	£ 7,700.00
Balance if all grants are agreed based on recommendations	£ 23,029.00	£ 19,304.88	£ 5,118.02

### Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<a href="#">ABG1325</a>	Older and Vulnerable Adults Funding	Chippenham Day Centre	Chippenham Day Centre and Friendship Group	£13127.01	£2581.98
<p><b>Project Summary:</b>            The Chippenham Day Centre (CDC) is a group of 20 elderly Chippenham residents who meet every Thursday in King Alfred Hall Chippenham between 1000 and 1500. Each week they enjoy coffee and cake, sherry, a two-course hot meal, a quiz and some form of entertainment during the afternoon. This is provided from an outside source, and includes musical entertainment, a talk and even chair fitness sessions. The CDC Organiser runs the day, assisted by 2 volunteers on a rotational basis.</p>					

<a href="#">ABG1331</a>	Youth Grant	Rag and Bone Arts CIC	Teen drama improvisation workshops and art displays	£7850.00	£3530.00
<p><b>Project Summary:</b>  <b>We'd like to return to our beginnings and move back to St Paul's Church Hall, to continue with our drama and art sessions for 13-17's. Since returning post-Covid, we've experienced the difficulties with this generation and their need to connect while learning to explore their creativity, but not to necessarily have the pressure of performing in public. We have identified a need to have fun and build confidence, beyond a need to perform. We are responding to this by creating 10-week blocks of drama improvisation and art workshops. The art group will continue to produce work which can be displayed around Chippenham, but the teenaged improvisation group will simply learn drama skills for increasing confidence. We would eventually like to create a separate group for performance work, which will be based on demand, but this is for the future and will be by audition only. This will help us keep the focus on confidence building and help the group be clear about it's function. It will then help the ones who are with us to act, to focus on their need to become performers, without it begin compromised by the different needs of the group. If we can create enough revenue alongside grant applications, we can offer the performance group for a minimal amount of subs.</b></p>					
<a href="#">ABG1332</a>	Youth Grant	The Stay Safe Initiative CIC	The 2024 Digital Empowerment Programme	£4350.00	£2175.00
<p><b>Project Summary:</b>  <b>To help address the ever-growing issue of online harm / abuse and the impact social media is having on young people. The Digital Empowerment Programme has been designed to be delivered in secondary schools to enable us to reach hundreds of our communities young people and families and will not only help them to stay safer online, but will also allow them to have a bright and positive digital future.</b></p>					

## Background

3. Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.
4. Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:
  - Community Area Grants (capital)
  - Youth Grants (revenue)
  - Older and Vulnerable People Grants (revenue)
5. The Area Board will be advised of the funding available prior to their first meeting of each financial year.

## Main Considerations

6. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young person's funding guidelines have been adhered to.
7. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
8. Councillors need to consider any recommendations made by sub-groups of the Area Boards.

## Safeguarding Implications

9. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.



## Public Health Implications

10. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## Environmental & Climate Change Implications

11. Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## Financial Implications

12. Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

## Legal Implications

13. There are no specific legal implications related to this report.

## Workforce Implications

14. There are no specific human resources implications related to this report.

## Equalities Implications

15. Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.
16. Community Area Grants will give local community and voluntary groups, Town and Parish Councils equal opportunity to receive funding towards community-based projects and schemes where they meet the funding criteria.

## Proposals

17. To consider and determine the applications for grant funding.

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### Report Author

- Ros Griffiths, Strategic Engagement and Partnership Manager, [Ros.Griffiths@wiltshire.gov.uk](mailto:Ros.Griffiths@wiltshire.gov.uk)

No unpublished documents have been relied upon in the preparation of this report.



6<sup>th</sup> July 2023 – Meeting Tracker – FINAL

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
1.	<b>Attendees, Apologies &amp; Introductions</b>				
	<b>Present</b>	Matthew Short Adrian Foster Ross Henning Laurence Cable Nick Botterill Graham Trickey Kirsty Rose Clare Mansfield Alex Hall Mike Barber Genevieve Minney Fiona Twisse			
	<b>Apologies</b>	Kathryn MacDermid Nic Puntis David Arnup Anthea Kelsall			

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
2.	<b>Notes of the last meeting (24<sup>th</sup> April 2023)</b>				
		The minutes and recommendations of the previous meeting were to be considered at the Chippenham Area Board scheduled for the 27 <sup>th</sup> June 2023.			
3.	<b>Finance</b>				
3.1		<p><u>Financial position at 6<sup>th</sup> July 2023:</u></p> <p>(a) 2023-24 allocation = £36,174</p> <p>(b) 2022-23 carried forward = £30,946.49</p> <p>(c) 2023-24 3<sup>rd</sup> party Contributions = £16,287.50</p> <p>(d) Total Budget for 2023-24 =£83,407.99 (a+b+c)</p> <p>(e) Existing commitments (incl. carry over schemes from 2022-23) = £58,658.00</p> <p>(f) Current Balance = <b>£24,749.99</b> (d-e)</p>	<p>KR to circulate 'cost of highway works' link to group with tracker.</p> <p>30% contribution to be retained.</p> <p>Group to consider additional contributions where there are schemes that may not be otherwise funded.</p> <p>Alternative funding opportunities to be explored – e.g. CIL</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
4.	<b>Major Maintenance</b>				
4.1		<p><b>01/06/2021</b> Major maintenance list for 2021/22 was included via email, but can also be found here: <a href="#">Highways Asset Management - Wiltshire Council</a></p>	<p><b>06/07/23</b> Highway maintenance programme 2023-2029 can be found here <a href="#">Highways Asset Management - Wiltshire Council</a></p> <p>NB query regarding how priorities have been determined based on changes over winter. Concern that the list is out of date.</p> <p>Ladyfield Road was a location previously agreed to move up the list but this has not been done.</p> <p>Charter Road is not on list and is in very poor condition.</p> <p>Question: why Pheasant Rbt is included given current works.</p> <p>The Street Grittleton – concern about condition but is under review for 2025/26.</p> <p>KR to pass concerns to Ray McKenzie. LHFIG would like to set up a meeting to discuss the Chippenham</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
			community area – Ray to be included?		
<b>5.</b>	<b>Items awaiting decision</b>				
<b>5.1</b>	Dropped kerbs exercise - Chippenham	<p><b>25/04/2023</b> The substantive bid was not accepted. The £12058 funding contribution remains allocated to dropped kerbs subject to LHFIG confirmation for this funding.</p> <p>Funding has been awarded from GWR to provide the dropped kerbs at Marshall Street and Dover Street junctions with Loyalty Road and dropped kerbs at Ivy Road. LHFIG to write to GWR to pass on thanks for funding.</p> <p>The group may wish to consider phased delivery of the dropped kerbs on the master list.</p> <p>Correspondence ongoing with Cabinet Member regarding substantive bid and impact regarding equality act and impact.</p> <p>It was agreed to develop a route – prioritising primary schools, hospital/surgery and bus stops – for delivery of dropped kerbs with funding available. KR to circulate prior to next meeting.</p>	<p><b>06/07/2023</b> The following dropped kerb sites are recommended for completion with the budget available (subject to TC contribution). These are based on locations that will offer a wider benefit or complete a route.</p> <p>011 – St Lukes Rd (Lloyds Pharmacy) 012 – St Lukes/St Francis 015 – Kent Close footpath 016 – Kent Close/Sarum Road 042 – Westbrook Close/Frogwell Road 044 – Park Avenue/Bristol Road 030 – Beale Close 032 – Culverwell Road</p> <p>Brook Street to be considered for next year – school holidays.</p>		
<b>5.2</b>	<b>6846</b> - Road Safety at The Street B4039 Nettleton Road and	<p><b>24/01/23</b> 20mph speed limit report has been issued to Parish Council for consideration. The report recommends the introduction of a 20mph speed limit on Nettleton Road.</p>	<p><b>06/07/23</b> Update required from Parish Council regarding funding.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
	Church Hill junction Burton	<p><b>25/04/23</b> Awaiting update from parish council.</p> <p>Estimated cost of implementation is £5500.</p> <p>Funding to be considered once update received from parish council.</p>	<p>Concerns regarding PC being unaware of additional costs needed for implementation.</p> <p>LHFIG funding agreed for Nettleton Road and Hillside, combining the TRO advert.</p> <p>Total £6700. PC contribution of £1675 agreed.</p> <p>£5025 LHFIG agreed. (includes 5.4)</p>		
5.3	4-19-5 Hill Rise / Barrow Green, Chippenham	<p><b>24/01/23</b> Awaiting TRO consultation for 20mph speed limit.</p> <p><b>25/04/23</b> TRO advert to commence 27<sup>th</sup> April until 22<sup>nd</sup> May for consultation.</p> <p>The estimated implementation costs are £15,000. This is yet to be allocated. Costs to be considered at next meeting following TRO advert.</p>	<p><b>06/07/23</b> Objections received to advert therefore cabinet member report required. Officer recommendation to proceed as advertised.</p> <p>Implementation costs £15,000 to be considered at next meeting.</p>		
5.4	4-20-4 B4039 Hillside Burton	<p><b>24/01/23</b> Assessment report from Atkins being reviewed by KR and advice sought on recommendations from Wiltshire Police. Report to be circulated once review complete.</p> <p><b>25/04/23</b> A recommendation has been made to extend the 30mph speed limit to include Hillside. The estimated cost of this is £3700 including the TRO cost.</p>	<p><b>06/07/23</b> Funding agreed as per 5.2 above.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		To be discussed at next meeting pending parish council update.			
5.5	4-21-11 & 13 Upper Seagry	<p><b>24/01/23</b> Seagry Primary School have submitted a TAOSJ application. The advisory 20mph speed limit is to be taken forward under this.</p> <p>A road safety visit was carried out to observe school drop off. Report to be circulated.</p> <p><b>25/04/23</b> The advisory 20mph limit is to be funded by TAOSJ and installed during 23/24 financial year.</p> <p>Improvements to pedestrian warning signing on Henn Lane has been recommended at an estimated cost of £1000.</p> <p>Improvements at 3 entrances to village recommended at £4000 for signing and road marking per gateway (£12,000 total). Village gates may also be provided at an additional £1000 per gate.</p> <p>Parish Council would like to be provided with details around what traffic calming features may be needed to create a 20mph zone.</p>	<p><b>06/07/23</b> PC wish to proceed with signing and gateway improvements. Funding decision required.</p> <p>CSW established and completed training. Awaiting risk assessment from Police.</p> <p>£13,000 total required. £9100 from LHFIG – PC contribution of 30% confirmed £3,900.</p>		
5.6	4-21-28 C164 Giddeahall to Upper Castle Combe & C179 West Yatton Lane from Yatton Keynell	<p>The C164 is being used by vehicles which are ignoring the weight limit and current advisory signs. This results in vehicles becoming stuck between two walls in West Yatton and damage to private property.</p> <p>The current signage is inconsistent being different at either end of the C164 &amp; on C179.</p>	<p><b>06/07/23</b> LHFIG to consider funding £1800. PC contributions agreed.</p> <p>LHFIG funding agreed.</p>		



	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p><b>24/01/23</b> Awaiting confirmation of contribution from Parish Councils. LHFIG to consider funding at next meeting if parish contributions confirmed.</p> <p><b>25/04/23</b> Estimate for proposed signing £2800. Requires approval from YKPC and CCPC.</p> <p>Funding contributions from parish councils to be confirmed. Funding from LHFIG to be agreed at next meeting.</p>			
5.7	<p>Waiting Restriction Review – Batch advert – Chippenham Town</p> <p>Includes <b>4-23-8</b> Market Place, Chippenham</p> <p><b>See list of requests provided for info.</b></p>	<p>The current list has been circulated and includes recent additions requested through LHFIG. A budget allocation for the advertisement cost is required.</p> <p><b>25/04/23</b> LHFIG to consider £2500 allocation to fund TRO advert costs.</p> <p>Funding agreed subject to town council contribution. To be progressed to advert.</p>	<p><b>06/07/23</b> Awaiting town council funding decision.</p>		
5.8	<p><b>4-22-15</b> Hungerdown Lane, Chippenham – amendments to shared use path at junction</p>	<p><b>24/01/23</b> Ongoing. KR to review</p> <p><b>25/04/23</b> No update. Still on list – design and cost estimate to be prepared.</p>	<p><b>06/07/23</b> Dropped kerb and footway regrading opposite Queens Crescent junction. Works would require signal switch off and multi way lights during works. Cost estimate £6500.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
			£1000 from last years budget to be used. £3850 from LHFIFG agreed. TC contribution to be confirmed £1650		
5.9	Various bridleways, Chippenham	Request for signing at bridleways listed below to make it clear that cycling is permitted.  <ul style="list-style-type: none"> <li>• CHIP7 – Bath Road through to Kingsley Park (linking to CHIP35)</li> <li>• CHIP35 – Hungerdown Lane to Kingsley Park (linking to CHIP7)</li> <li>• CHIP33 – Lords Mead to Bumpers Farm Industrial Estate</li> <li>• CHIW20 – Bridge over A350 at Frogwell</li> <li>• CHIP40 – Forest Lane to Pewsham Way</li> </ul> <b>25/04/23</b> Estimate for cost for signing changes to be prepared.	<b>06/07/23</b> Cost estimate of £300 per sign. Total of £1500 based on 1 sign per location.  TC contribution £450 to be confirmed. LHFIFG funding agreed £1050		
<b>6.</b>	<b>Items awaiting/under construction/advertisement.</b>				
6.1	<b>5827</b> – Installation of four sets of White Gates and associated improvements, Biddestone	<b>24/01/23</b> Order issued to Ringway for outstanding works. Awaiting completion.  <b>25/04/23</b> Ringway were unable to complete these works before the contract ended. A new order is being raised with Milestone for completion.	<b>06/07/23</b> Awaiting installation.		
6.2	<b>4-20-10</b> Parliament St / Chippenham	<b>24/01/23</b> Works pack being prepared. Construction programmed for May 2023.  <b>25/04/23</b>	<b>06/07/23</b> Works 95% complete. Awaiting signing and road safety audit.		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		Works to commence on 9 <sup>th</sup> May 2023.	Petition received but has not been presented at area board. This was from residents concerned about safety and requesting reinstatement of wall.		
6.3	4-20-15 C151 Ford	<p><b>24/01/23</b> KR to arrange further site meeting with GW and NB to discuss PC preferred options.</p> <p><b>25/04/23</b> Meeting held to discuss options. It has been agreed that signing and road marking changes on the C151 Ford are most appropriate. The estimated cost for providing these changes is £3000.</p> <p>Funding agreed for this subject to parish council contribution.</p> <p>In addition, 2no informal crossings on the A420 in Ford are proposed at an estimated cost of £6000 (£12,000 total) each. Detail design to be drawn up to facilitate investigation into alternative funding opportunities.</p>	<p><b>06/07/23</b> Order to be raised for signing and road marking changes.</p> <p><u>See 7.1 in relation to informal crossings.</u></p>		
6.4	Kington St Michael – Advisory Crossing	<p><b>24/01/23</b> Works pack being prepared. Construction in 2023/24 financial year</p> <p><b>25/04/23</b> Construction to commence 2<sup>nd</sup> May 2023.</p>	<p><b>06/07/23</b> Civil works complete. Coloured surfacing to be laid 03/08/23 under a road closure.</p>		
6.5	4-21-9 Abbeyfield School	<p><b>24/01/23</b> Signing ordered and awaiting installation.</p>	<p><b>06/07/23</b> Awaiting sign installation by Milestone.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>Pedestrian crossing data received. KR to complete and circulate assessment.</p> <p><b>25/04/23</b> Order re-issued to Milestone for sign install as not completed by Ringway.</p> <p>Report circulated with note tracker. Recommendations for waiting restrictions, informal crossing improvements and extension of speed limit.</p> <p>Estimated costs are:</p> <ul style="list-style-type: none"> <li>• Enhanced informal crossing £3000</li> <li>• Waiting restriction install (following advert) £600</li> <li>• Extension of speed limit - £3500</li> <li>• Removal of existing dropped kerb £1000</li> </ul> <p>The group asked that KR discuss with highways development control as to potential to include within school planning application.</p> <p>No funding agreed although the waiting restrictions will be advertised as part of the wider review.</p>	Waiting restrictions to be included in review at item 5.7		
6.6	4-21-10 West Dunley Fosseway/C86, Grittleton	<p><b>24/01/23</b> Further review undertaken of extended area. In addition to the previous recommendations, it is recommended to install 2 x Double bend / For ½ mile signs, 2 x Chevrons and paint 2 x SLOWs on the carriageway. The total for all works, including traffic management, is £6000.</p> <p>PC to consider and confirm contribution.</p> <p><b>25/04/23</b></p>	<b>06/07/23</b> Works ordered. Awaiting installation.		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		PC have confirmed contribution of £1800. LHFFIG to consider allocation of remaining £4200.  Funding agreed. To progress to implementation			
6.7	4-21-14 Lowden Grass Verges	<b>24/01/23</b> Awaiting installation.  <b>25/04/23</b> Deadline for completion in mind-June	<b>06/07/23</b> Works ordered. Awaiting installation.		
6.8	4-22-4 C86 Yatton Keynell to Grittleton (Hazard Marker Posts)	<b>24/01/23</b> Awaiting installation. <b>25/04/23</b> Expected to be complete mid-June.	<b>06/07/23</b> Works ordered. DA to meet resident w/c 3 <sup>rd</sup> July. Likely install w/c 10 <sup>th</sup> July.		
6.9	4-22-6 Primrose Way, Chippenham – Street nameplate	<b>24/01/23</b> Funding from TC confirmed. Street nameplate to be ordered for installation next financial year. <b>25/04/23</b> Awaiting installation.	<b>06/07/23</b> Works ordered. Awaiting installation.		
6.10	4-22-8 Forest Lane Pewsham – amendments to bollards.	<b>24/01/23</b> Removal and replacement of bollards is appropriate. Needs approval from RoW team. Cost estimate £1000.  Confirmation of contribution from the TC is required. <b>25/04/23</b> Funding contribution from CTC confirmed. Order to be issued.	<b>06/07/23</b> Works ordered. Awaiting installation.		
6.11	4-22-9 Hardenhuish Lane to Stainers Way, Chippenham	<b>24/01/23</b> Removal of barrier and replacement with bollard appropriate. Cost estimate £750. Confirmation of contribution from the TC is required. <b>25/04/23</b> Awaiting confirmation of funding from CTC. To be tabled at next PET meeting.	<b>06/07/23</b> Works ordered. Awaiting installation.  TC funding has been confirmed.		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
6.12	4-22-14 Minster Way Chippenham - amendments to shared use path	<p><b>24/01/23</b> Tarmac area of verge and replace sign as requested. Cost estimate £2000. Contribution from TC to be confirmed.</p> <p><b>25/04/23</b> Funding contribution from CTC confirmed. Order to be issued. Construction expected in June.</p>	<p><b>06/07/23</b> Works complete. Item can be removed from tracker.</p>		
6.13	4-22-16 Grittleton Rd/John Aubrey Close – Yatton Keynell – Dropped Kerbs	<p><b>24/01/23</b> Dropped kerbs are feasible. Cost estimate £2000. Parish Council to consider contribution.</p> <p><b>25/04/23</b> Parish Council contribution agreed at £600. LHFFIG to consider funding remaining £1400.</p> <p>Funding agreed. To progress to implementation.</p>	<p><b>06/07/23</b> Works pack to be prepared for contractor.</p> <p><u>Note following meeting:</u> these works are now complete.</p>		
6.14	4-23-12 Langley Road, Chippenham	<p>Cars continually park in front of our driveway over the end of the dropped curb. This creates an additional hazard when trying to exit our driveway. Our property is lower than the road itself so at the best of time it's hard to see what's coming down Langley Road (inward bound). When drivers choose to squeeze their car into a 'too small' space that may be left outside our house the vehicle creates a problematic sight hazard; we have had a few near misses when turning onto the road. This issue is exacerbated by speeding cars (which is another issue).</p> <p>Could a small section ( suggest 2ft) of double yellow lines painted on the left of our driveway (as you look at it) to 'remind' people it is illegal to park over dropped curb. Small expense to WC , big help to us.</p>	<p><b>06/07/23</b> Lining to be painted when other lining works for LHFFIG are undertaken in the area.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>The Town Council has been made aware that the applicant has been advised that a white "H-bar" marking may be more appropriate in this instance. The Town Council endorses this solution, subject to the above comments.</p> <p><b>25/04/23</b> It was agreed that a H bar access protection marking would be provided. Waiting restrictions are not supported.</p>			
6.15	4-23-6 North Wraxall	<p>A maintenance survey has been completed and identified issues with regard to highway signage. The hamlet of North Wraxall has financial provisions which they would like to use to upgrade highway signs in their hamlet.</p> <p>We would like Wiltshire Council (WC), Highways department to accept the works, identified on the attached schedule. We would like WCC to price the works attributing each amount between the residents fund and WC.</p> <p><b>25/04/23</b> Spreadsheet provided with ballpark costs added by KR. Estimate £11,000 for completion of all requests.</p> <p>KR to provide list with costs to Graham Worsnop. To progress with programme of new sign installation in conjunction with parish council.</p>	<p><b>06/07/23</b> KR to progress signing installation when resources are available.</p>		
6.16	Cycle Parking Chippenham	<p>The Chippenham Cycle Network Development Group has been awarded funds from the Chippenham Town Council's Climate and Ecological Emergency Fund, to fund the installation of more cycle parking in the town.</p>	<p><b>06/07/23</b> Site visit to be arranged.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>This is a request for inclusion at LHFIG to allocate engineering resource to progress installation</p> <p><b>25/04/23</b> Funding available through CNDG. Needs design allocation and would like to see if any match funding from LHFIG (£1750). This was agreed subject to being ratified at area board.</p> <p>Site visit needed.</p>			
<b>7.</b>	<b>Items under review</b>				
<b>7.1</b>	<b>4-20-15</b> C151 Ford	<p>In addition, 2no informal crossings on the A420 in Ford are proposed at an estimated cost of £6000 (£12,000 total) each. Detail design to be drawn up to facilitate investigation into alternative funding opportunities.</p>	<p><b>06/07/23</b> Funding alternatives require applications through a charitable vehicle – not open to parish councils generally.</p> <p>KR to provide information to parish council.</p> <p>KR to find out whether list is held by WC for funding opportunities.</p>		
<b>7.2</b>	<b>4-21-18</b> A350 to A420 Bumpers Farm roundabout to B4039 Yatton Keynell slip road turning	<p>Excessive speeds creating significant highway safety issues. Attached letter refers.</p> <p>Reduction in speed limit from the western approach to the slip road on the A420 to slow traffic and to reduce speeds at Allington crossroads and onwards to Bumpers Farm roundabout. Attached letter refers.</p> <p><b>14/09/21</b></p>	<p><b>06/07/23</b> Report has been drafted and is going through check process.</p> <p>Speed limit recommendations align with those put forward by Atkins, however it is recommended</p>		



	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		<p>Group agreed a speed limit assessment would be appropriate and would like to see this extend further along the A420 to the boundary. North Wraxall and Chippenham Without Parish Councils to be approached to consider a 25% contribution (£625) of the £2500 assessment cost.</p> <p><b>17/11/2021</b> PC contributions agreed. KR to order speed limit assessment with Atkins. £2500 total - £625 NWPC, £625 CWPC, £1250 CATG.</p> <p><b>22/02/22</b> Assessment to be undertake in 2022/23 financial year.</p> <p>To be moved to priority 1.</p> <p><b>26/07/22</b> Atkins to undertake speed limit assessment.</p> <p>KR has provided additional background information to Atkins regarding parish council concerns to feed into review process.</p> <p>PC would like to see Atkins assessment before it is finalised to allow feedback into the process.</p> <p><b>04/10/22</b> Awaiting completion of Atkins assessment.</p> <p><b>24/01/23</b> Atkins assessment circulated and parish council comments received. KR to review before final report is issued.</p> <p><b>25/04/23</b></p>	<p>that other measures are considered:</p> <ul style="list-style-type: none"> <li>• Junction Improvements at Allington Crossroads</li> <li>• Junction improvements at B4039 junction</li> <li>• Junction improvements at Biddestone Crossroads</li> <li>• Pedestrian facilities/informal crossing, The Shoe.</li> </ul> <p>Atkins recommended a reduction in speed limit between Biddestone Crossroads and Ford. To progress this would be £2500 for the TRO advert and approx. £3000 for related signing.</p> <p>KR to include feedback from LHFIG in report highlighting request for extension of 40mph for Bumpers Farm to include Allington crossroads.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		<p>KR preparing report in line with new adopted speed limit review process. To be circulated upon completion – likely to be mid to end of May.</p> <p>KR to discuss with major projects team in light of changes on A350 in this area.</p>			
7.3	4-20-3 Hardenhuish Avenue Chippenham	<p><b>24/01/23</b> Site meeting held. Cllrs to letter drop residents to identify issues and concerns.</p> <p><b>25/04/23</b> Cllr MacDermid and town councillors to canvas residents.</p>	<p><b>06/07/23</b> Awaiting update following residents survey.</p>		
7.4	4-20-7 Bristol Road, Chippenham	<p><i>Request for formal crossing (Puffin / Zebra) by the entrance to Lidl Store. <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a></i></p> <p><b>24/01/23</b> KR explained that having reviewed the pedestrian assessment further, a formal crossing near Lidl can be recommended. The likely cost being in the region of £80,000. This would be a substantive bid.</p> <p>The group asked that consideration continue to be given to a reduction in speed limit to 30mph. Discussion also took place around the provision of a crossing at Hathaway medical centre. It was agreed to investigate improvements to the refuge island.</p> <p><b>25/04/23</b> Revised report circulated with note tracker recommending signal-controlled crossing.</p> <p>LHFIG to consider funding detailed design at estimated cost of £20,000.</p>	<p><b>06/07/23</b> There is no scope to extend the proposals for Bumpers Farm to include further crossing facilities on Bristol Road (other than those already proposed by the scheme) or to reduce the speed limit to 30mph.</p> <p>Crossing across Hungerdown Lane is a request for the future and through LCWIP. To be considered as part of any crossing changes – potential to signalise junction.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		<p>The group remain keen to see 30mph speed limit on Bristol Road.</p> <p>KR is to discuss with major projects team to determine if any scope for additional funding and how the changes at Bumpers Farm may impact this.</p> <p>Cllrs to approach schools to update travel plans to potentially apply for funding through TAOSJ.</p>			
7.5	4-21-22 Saxon Street, Chippenham	<p><b>24/01/23</b> Awaiting confirmation of street nameplate requirement from TC.</p> <p>Waiting restrictions to be included as part of batch of restrictions to be advertised.</p> <p><b>25/04/23</b> Awaiting confirmation from TC re street nameplate.</p>	<p><b>06/07/23</b> Awaiting update from TC</p>		
7.6	4-20-1 A429 Stanton St Quintin – request for pedestrian crossing	<p><b>24/01/23</b> KR to circulate report once complete.</p> <p><b>25/04/23</b> Report being prepared however the need for improvements has been highlighted to development control and the following statement provided:</p> <p><i>“Wiltshire Council Spatial Planning Team are assessing opportunities for further employment near to J17 as part of the Local Plan Review. Should these opportunities be progressed for formal allocation, then the Highway Authority will seek to sustainably link these new developments with existing settlements such as Stanton St Quinton”</i></p>	<p><b>06/07/23</b> Report circulated with note tracker. Active travel improvements and crossing recommended. LHFIG may wish to consider alternative funding opportunities set out in report.</p> <p>Funding opportunities through development management are being sought.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
7.7	4-22-13 A350 Plough Crossroads, Kington Langley – request for pedestrian crossing facility.	<p><b>24/01/23</b> Atkins traffic signals do not recommend changes to intergreen timings to facilitate crossing as due to the technology used, this could increase conflict between pedestrians and vehicles.</p> <p>Atkins are to investigate the feasibility of providing a dedicated crossing although it is acknowledged that this will not be compliant with recommended standards.</p> <p>Awaiting outcome of Atkins review.</p> <p><b>25/04/23</b> Awaiting update from Atkins. KR to provide as soon as available.</p>	<p><b>06/07/23</b> Technical note received from Atkins with options included. Atkins preferred option is option 2 at a cost of approx. £91,000.</p> <p>KR to raise vegetation cutting back with area office.</p> <p>LC – should be upgraded to include cyclists.</p> <p>KR to discuss alternative funding opportunities and if none available, substantive bid to be considered.</p>		
7.8	4-22-11 Malmesbury Road Roundabout - Crossings	<p>Request for crossing provision at Malmesbury Road roundabout. Please see redacted request form.</p> <p>It was suggested that the crossing provision and issues with developer installations be brought up at full council.</p> <p><b>24/01/23</b> KR to review.</p> <p><b>25/04/23</b> The provision of a crossing at this location will need to be incorporated with the existing traffic signals and as such is a scheme likely to be outside of the LHFIG scope. It is recommended this is highlighted within the LCWIP.</p> <p>KR to investigate if Capability Funding available for this.</p>	<p><b>06/07/23</b> KR to discuss funding with Mike Crook. Internal discussions to be had.</p>		
7.9	4-22-18 Seagry Road, Sutton Benger	<p><b>24/01/23</b></p>	<p><b>06/07/23</b></p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>LHFIG support investigation of traffic calming on Seagry Road. KR to review.</p> <p><b>25/04/23</b> Traffic survey requested to provide data on existing speed and traffic profile.</p>	<p>Traffic survey details circulated with note tracker.</p> <p>85<sup>th</sup> percentile speeds are recorded at 37mph.</p> <p>KR to prepare options and liaise with parish council.</p> <p>CSW to be considered subject to police approval. RH to discuss enforcement with Wiltshire Police.</p>		
7.10	4-23-11 Stanton St Quintin	<p>Request for signing to deter use of route through SSQ village as an alternative route when M4 is closed. Also request unsuitable for HGV signing and assistance to have the route shown as unsuitable for diverted vehicles on google maps.</p> <p><b>25/04/23</b> LHFIG to write to Michelle Donelan to ask for assistance with changes to google algorithm for directing SAT NAV.</p>	<p><b>06/07/23</b> Letter to be written by RH &amp; LC. To include Grittleton and other villages impacted by this.</p>		
8.	<b>Items awaiting further investigation / officer resource</b>				
8.1	4-20-11 Fairfoot Close to Gascelyn Close	<p>Land negotiations required. Being led by Sustainable Transport. May return to this group for design work/delivery.</p> <p><b>19/04/2022</b> KR provided required width information for land to Laura Gosling</p> <p><b>26/07/22</b> Initial discussions with Greensquare re: land are encouraging. KR to continue discussions with legal team.</p>	<p><b>06/07/23</b> Awaiting resource for design. Ballpark cost estimate based on similar schemes is £25,000.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p><b>04/10/22</b> Greensquare are in favour of selling land to WC for this scheme at a small cost. It has been agreed that the cost of this, and legal fees, will be covered centrally at no cost to LHFIG.</p> <p>Design work can now progress. Site meeting to be set up.</p> <p><b>25/04/23</b> Land purchase is progressing. Design work to take place once resource is available.</p>			
8.2	4-22-19 Pewsham Estate – dropped kerbs.	<p><b>24/01/23</b> LHFIG support request. KR to review request and contact resident for more information regarding locations</p> <p><b>25/04/23</b> Need information regarding locations of dropped kerbs.</p> <p>Cllr Cape to follow up with resident to see if locations have been identified. These locations are on a route to and from school.</p>	<p><b>06/07/23</b> Update required on locations</p>		
8.3	4-23-4 Marshfield Road, Chippenham	<p>Dangerous driving has been increasing over the years which creates higher levels of risk to all road users and residents. Drivers have been observed to accelerate hard when joining from the Ivy Lane direction but then have to take evasive action due to traffic obstructions (poor design).</p> <p>The section of road appears as two lanes but the road is not wide enough. With increased congestion from the recently introduced New Road traffic scheme stationary traffic in the right lane drivers are forced to make changes at speed due to vehicle obstructions.</p>	<p><b>25/04/23</b> KR to arrange site visit and review.</p> <p>It was highlighted that this area is within the LCWIP – one scheme requested is a scheme along Marshfield Rd into town centre.</p> <p>KR to speak to Mike Crook, Sustainable Transport.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>1 - An updated safety assessment of Marshfield Road is needed.</p> <p>2 - Review the impact of recent changes to traffic management on adjoining roads.</p> <p>3 - Review road design/markings/signage.</p> <p>4 - Reduction of speed limit to 20-mph</p> <p>5 - Traffic assessment for best solution.</p>			
8.4	Bath Road, Chippenham	<p>As part of the recent granting of planning permission for the Rontec Esso petrol station on Bath Road at Patterdown roundabout, the applicant agreed to transfer a 1m-wide strip of land across the site frontage to Wiltshire Council, for the purpose of creating a future shared-use footway/cycleway across the site. This will enable the shared-use path that currently ends at the tunnel under the railway, to be extended across Brunel Court and the petrol station frontage, to link to bridleway CHIP7, which leads towards Ladyfield Road and Kingsley Park. There are also aspirations to continue the cycleway along Bath Road towards the hospital, with this route being one of the priority routes identified in the emerging Chippenham Local Cycling and Walking Infrastructure Plan (LCWIP).</p> <p>Works now need to be undertaken to design and deliver this scheme</p> <p><b>25/04/23</b> KR and Laurence to arrange site meeting. Design resource is required. KR to discuss with Sustainable Transport.</p>	<p><b>06/07/23</b> Site visit to be arranged.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
<b>9.</b>	<b>Items on hold / for information only</b>				
<b>9.1</b>	<b>4-20-12</b> Baydons Lane to Long Close	Land negotiations required. Being led by Sustainable Transport. May return to this group for design work/delivery. <b>04/10/22</b> No update  <b>25/04/23</b> No update. Sustainable transport currently working on priorities raised by CNDG.			<i>To note</i>
<b>9.2</b>	<b>4-21-1</b> Shared Use Path – Island Park	Laura Gosling is looking into feasibility of some widening and signing in this area already. To be progressed by Sustainable Transport for further discussion.  <b>25/04/23</b> No update. Sustainable transport currently working on priorities raised by CNDG.			<i>To note</i>
<b>9.3</b>	<b>4-21-21</b> Hill Corner Road, Chippenham  <b>4-23-10</b> Hill Corner Road, Chippenham (request for street lighting and traffic calming)	The junction of Hill Corner Road (HCR) has become increasingly dangerous, not only for the fellow driver but for the pedestrians and the local wildlife too! Since the Birds Marsh development has sprung up there has been a huge uptake in traffic, plus cars heading down the steep hill towards the HCR junction are usually traveling far too fast which has resulted in several cars crashing through the Tale of Spice car park and demolishing the fence and telecoms units. It won't be long before a serious accident will happen which may result in an injury or worse, death.  HCR/Malmesbury Road junction should be 'widened' to allow vehicles that are turning into HCR from the steep hill side of Malmesbury Road to turn safely without hitting other vehicles that are stood waiting to get out. If a 'small' roundabout was added at this junction, then this would			<i>To note</i>



	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>help to make drivers 'slow down' to this point and help to reduce the issues with pedestrians crossing over the road by moving the current traffic island in the centre of the new widened part and a path added on the opposite side to allow pedestrians to be able to cross the road safely.</p> <p><b>24/01/23</b> To be reviewed in Summer 2023 once new patterns are established following road opening.</p> <p>Cllr MacDermid is meeting David Lear and will raise issues with Hill Corner Road and issues relating to Birds Marsh development.</p> <p>Reports that link road not being used as much as expected due to collisions at Malmesbury Road roundabout. KM to report back to next meeting re outcome of discussions with highways development control.</p>			
9.4	4-22-7 Malmesbury Road, Chippenham – Crossing nr St Pauls Church	<p><b>24/01/23</b> Changes to belisha beacon to increase visibility are estimated to be in the region of £3000. To be considered for funding.</p> <p>Road markings to be put on list for refreshing.</p> <p><b>25/04/23</b> LHFIG and TC to consider funding (£3000)</p> <p>On hold for time being due to funding constraints.</p>			<i>To note</i>
9.5	4-22-17 Railings replacement, Slaughterford	<p><b>24/01/23</b> LHFIG are minded to provide funding however a formal quote is to be provided by the Parish Council for the works. Parish Council contribution is also required.</p>	<p><b>06/07/23</b> Update required from parish council.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p><b>25/04/23</b></p> <p>Quote provided by parish council £7,258.72. Request for funding by £5081 made to LHFIG. Low funding priority for group – would like parish council to consider alternative funding sources. Funding not allocated at this stage but will revisit if other funding sources are not available.</p> <p>List of alternative funding sources to be developed and sent to parish councils.</p>			
<b>10</b>	<b>New Requests submitted since the last meeting</b>				
<b>10.1</b>	<p><b>4-23-13</b> Fallow Field Close/Foxgrove/Footpath CHIP115</p>	<p>Six of the footways leading from quiet residential streets to footpath CHIP115 (3x from Fallow Field Close, 3x from Foxgrove) have chicane barriers on them.</p> <p>As the paths lead on one side to footpaths, and on the other to the ends of quiet residential cul de sacs, I am unsure whether these barriers are performing any safety purpose. It is possible they were installed to prevent moped/motorcycle access to CHIP115. However, there are various other points along CHIP115 where access is possible without needing to negotiate chicane barriers. All six barriers may prevent disabled people from accessing CHIP115, and may therefore be illegal under the Equality Act 2010. They also massively hinder those using pushchairs.</p> <p>Please can these six barriers be removed, and if vehicle access needs to be prevented, white, reflective bollards be installed instead, ensuring sufficient clear space is maintained to enable those using mobility aids to pass through unhindered?</p>	<p><b>06/07/23</b></p> <p>KR to review and report back to group.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
10.2	4-23-19 Long Close, Chippenham – Removal of chicane barrier	Request for removal of chicane barrier in footway. The barrier is part of the RoW but at a location where it serves no purpose other than to make traversing the footway difficult.	06/07/23 KR to raise with area office.		
10.3	4-23-20 Railings, Wood Lane, Chippenham	<p>Along Wood Lane is a retaining wall that is topped with a footpath and a run of iron railings. It's approx. 80 meters long, starting opposite Bakehouse Close and extending up to Flowers Manor retirement home. This is to protect pedestrians from a 3 to 4 foot drop into the road below. The railings are in a terrible condition, with the majority of the rungs bent and misshapen and many rungs missing altogether along it's length. The footpath is well used by pedestrians coming in an out of town. I'm very concerned for young children who may be at risk of falling through the gaps into the road below.</p> <p>Replacement of the railings - this part of Wood Lane sits within a conservation area and fronts two listed buildings, so replacement railings need to be elegant and in keeping, rather than purely utilitarian in form. Having spoken with a local architect, we both agree that bow topped railings in black would be an excellent solution and would work well alongside the new railings that form the boundary of the Flowers Manor Care Home.</p>	<p>06/07/23</p> <p>It was discussed that a housing application has been put in at old police station site. Is there any scope to include this in that?</p> <p>KR to discuss with area office as to any potential maintenance input.</p>		
10.4	4-23-21 Footway tunnel, Bath Road to Southmead, Chippenham	<p>The footway tunnel under the main railway line is unlit and is a " black hole" at night. It is a main pedestrian route between the Sheldon area and Bath Road. Having spoken to a number of residents it appears it is hardly used at night due to safety fears and there has been reports of ASB.</p> <p>Would like to see lighting installed.</p>	<p>06/07/23</p> <p>To be included in site visit and to review.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
10.5	4-23-22 High St, Kington St Michael – link with 20mph request.	<p>Traffic calming measures and signage exist. Unfortunately the give way arrangements do not prevent road users from speeding through disregarding the signage.</p> <p>Instead of a give way to oncoming traffic situation a stop/halt sign should replace this with appropriate road markings.</p>	<p><b>06/07/23</b> KR explained that STOP line rules are not likely to be met at this location. To review site and report back to group.</p>		
10.6	4-23-23 A420 Allington Crossroads	<p>Highway safety at crossroads from linking local roads (Sheldon Lane and Allington Lane). Backing up traffic to A350 Bumpers Farm roundabout prevents lane users to enter and egress A240 safely.</p> <p>The A420 is National speed limit. Yellow box junctions should be introduced on A420 to keep the junction clear for linking and through traffic to avoid traffic jams and increase highway safety</p>	<p><b>06/07/23</b> Await outcome of rugby club access decision as this would have an impact upon this crossroads.</p>		
10.7	4-23-24 B4039 Fowlswick Lane Crossroads	<p>Highway safety at crossroads with restricted views on B4039 particularly from Yatton Keynell direction unassociated with grass visibility splay verge cutting.</p> <p>Introduction of additional warning signage to indicate to road users that a crossroads exists particularly from the Yatton Keynell direction, although a review of the whole situation is required.</p>	<p><b>06/07/23</b> Verge splay cutting has been undertaken.</p> <p>To be reviewed.</p>		
10.8	4-23-25 Bath Road, Chippenham	<p>The Ambulance Service have taken up residency in one of the units on the Bath Road industrial Estate. At peak traffic times our crews are finding it difficult to exit the site even under blue light conditions and have witnessed several instances of panicked members of the public trying to make space.</p> <p>I have been asked to enquire about the possibility of having a hatched box area installed at the exit of the</p>	<p><b>06/07/23</b> KR to look at cost estimate as a priority.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		estate leading on to the main Bath Road. Wiltshire Council have confirmed that this would require some additional traffic management to be undertaken			
10.9	4-23-26 St Pauls Primary School, The Oaks, Chippenham	<p>Cars are parked on the road often double-parked preventing access to the school. This is becoming a reoccurring problem for our trade and recycling collections thus preventing our waste to be collected. This is a chargeable service and additional charges are made if we request for them to return, although this doesn't guarantee they will then have access. Also, any delivery lorries and emergency service i.e. ambulance or fire engine would not be able to get down this road to the school either.</p> <p>We regularly send out requests to parents asking them not to park along this road and also, we have reported the problem to our local neighbourhood police officer who has been in contact with the owners of the vehicles when car registration numbers have been able to be given to her. She has suggested we contact the council to request yellow lines being put down to prevent parking along this road.</p> <p>If possible single yellow line with time restrictions or double yellow lines to be put down along this small stretch of road 'The Oaks' which leads to St. Paul's Primary School</p>	<p><b>06/07/23</b></p> <p>Include in waiting restriction batch.</p>		
10.10	4-23-27 B4069 Kin House Kingston Langley	<p><u>Existing issues</u></p> <ul style="list-style-type: none"> <li>Residents currently find it unsafe to cross the B4069 especially with dogs to get to the rest of the village</li> <li>Increased number of vehicles entering and leaving Kin House due to its new commercial position as a successful event hotel since March 2022</li> <li>HGV traffic out of Chippenham has increased due to the unsafe right turn at the Malmesbury road</li> </ul>	<p><b>06/07/23</b></p> <p>No request for funding at this stage.</p> <p>KR to review options for crossing facility and change to speed limit.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		<p>roundabout when using Kilverts Way forcing Wavin to direct all their northbound HGVs via B4069</p> <p><u>New issues</u></p> <ul style="list-style-type: none"> <li>• Opening of a shop &amp; cafe in the grounds of Kin House will dramatically increase the volume of vehicles needing to enter or leave the property via Entrances A &amp; B. It will also require pedestrians from the village to cross the B4069 to reach the Café &amp; Shop. Currently, it is not safe to cross the B4069 in this area due to the high speeds of traffic and the 40MPH limit.</li> <li>• The village support the creation of a shop and cafe and wish to use it as a village asset. This means a safe access for pedestrians is needed across B4069.</li> <li>• There are two entrances either side of dangerous bends. The southbound 40MPH speed limit begins on a fast straight road from Sutton Benger, and is followed by a left-hand bend and then Entrance B to the Kin House is approximately 200m further – itself on a bend. We believe that the speed of cars &amp; HGVs on this section of the B4069 is too high to allow the increased number of pedestrians to safely cross the road and the increased number of vehicles wanting to enter or leave the Kin House Shop &amp; Café.</li> </ul> <p>One solution could be to extend the location of the existing 30MPH limits for the village of Kington Langley by about 300M southbound and 440m northbound on the B4069 to include the area in front of the Kin House. We believe that this action together with establishing an uncontrolled crossing area for pedestrians will greatly improve the safety of residents and pedestrian / vehicles entering and exiting the Kin House shop &amp; café. This suggestion is supported by local villagers, the Kington Langley Parish Council and the owners of Kin House who are about to submit their planning application for their new shop &amp; café at Kin House.</p>	<p>Arrange site visit. Planning application to be submitted in around a month.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		We are, of course, open to other ways to resolve this issue.			
10.11	4-23-28 C71 North Wraxall	<p>Very large vehicles are using this road, perhaps for a cut through. Vehicles seen have been large removal vehicles, drink brand lorries, large coach filled with passengers, freight lorry.</p> <p>Signs at either end of the road state a vehicle limit of 7.5T unless for access. This road, even if used for access is too narrow. The vehicles seen have been well over this weight.</p> <p>Vehicles of this size cause disruption as there is no space to pass for cars, it all backs up. Pedestrians and cyclists are forced to hide up on the verge.</p> <ul style="list-style-type: none"> <li>• I have made contact with the companies advertised on the vehicles, asking why they have been using the road but never received a response.</li> <li>• I have challenged some of the drivers but they don't see any wrongdoing.</li> <li>• There are farms/businesses at the beginning of the road, I have spoken with one of them and he confirmed that large vehicles and Company names that I mentioned haven't made deliveries</li> <li>• Bigger signage stating width of road rather than just weight of vehicle.</li> <li>• Road widening</li> <li>• Any other suggestions, I'm sure this sort of issue occurs elsewhere in Wiltshire.</li> </ul>	<p><b>06/07/23</b> This is to be referred to Police for enforcement.</p>		
10.12	4-23-29 20mph Speed Limit Request, Kington St Michael	The Parish Council is requesting advice on how to achieve the lowering of the speed limit to 20mph. The Council will be installing SIDs to focus drivers minds but	<p><b>06/07/23</b> Concerns around increased vehicle volumes and speeds.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		the long term solution must be a 20mph zone throughout the village.	Want to highlight village environment etc.  KR to ask for traffic survey to be redone.		
<b>11</b>	<b>AOB –</b>				
<b>11.1</b>					
<b>12</b>	<b>Funding Allocations made at this meeting</b>				
<b>12.1</b>	<ol style="list-style-type: none"> <li>1. Dropped kerbs exercise – Chippenham – LHFIG funding previously agreed, but seeking confirmation of £3617 contribution from CTC.</li> <li>2. 6846 - Road Safety at The Street B4039 Nettleton Road and Church Hill junction Burton and 4-20-4 B4039 Hillside Burton - £6700 (£5025 LHFIG £1675 PC)</li> <li>3. 4-21-11 &amp; 13 Upper Seagry - £13,000 (£9100 LHFIG £3900 PC)</li> <li>4. 4-21-28 C164 Giddeahall to Upper Castle Combe &amp; C179 West Yatton Lane from Yatton Keynell – £2800 (£1960 LHFIG £420 each parish councils)</li> <li>5. 4-22-15 Hungerdown Lane, Chippenham – amendments to shared use path at junction - £6500 (£1000 already allocated, £3850 LHFIG, £1650 CTC tbc).</li> <li>6. Various Bridleways signing, Chippenham - £1500 (£1050 LHFIG, £450 CTC tbc).</li> </ol>				
<b>13</b>	<b>Date of Next Meeting - 3<sup>rd</sup> October 10am</b>				

Highways Officer – Kirsty Rose

**1. Environmental & Community Implications**



1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

**2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Chippenham Area Board.

2.2. If funding is allocated in line with LHFIFG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Chippenham Area Board will have a remaining Highways funding balance of **£3925**

**3. Legal Implications**

3.1. There are no specific legal implications related to this report.

**4. HR Implications**

4.1. There are no specific HR implications related to this report.

**5. Equality and Inclusion Implications**

5.1. The schemes recommended to the Area Board will improve road safety for all users of the highway.

**6. Safeguarding implications – none**

# APPENDIX 1

Chippenham LHFIG		As at April 2023
Budget 2023-24		
<b>A</b>	£36,174.00	LHFIG allocation 23-24
<b>B</b>	£30,946.49	2022-23 underspend
<b>3rd Party Contributions</b>		
	£62.50	CTC for Saxon Street (not confirmed)
	£1,200.00	CM PC for Christian Malford Dropped Kerbs
	£1,600.00	KSM PC for Informal Crossing Improvements
	£75.00	CTC - Primrose Way
	£300.00	CTC - Forest Lane
	£150.00	CTC - Waters Edge Pewsham
	£600.00	CTC - Minster Way
	£750.00	CTC - Waiting Restriction Review (tbc)
	£900.00	NWPC - C151 Ford (tbc)
	£1,800.00	Grittleton PC - C86 West Dunley
	£600.00	YK PC - Dropped Kerbs
	£8,250.00	North Wraxall Parish - Signing and Gateway Treatment
<b>Total contributions C</b>	<b>£16,287.50</b>	
<b>Total Budget 22/23 D</b>	<b>£83,407.99</b>	<b>(A+ B+C)</b>
<b>Scheme Commitments from 2022-23</b>		
Saxon Street , Chippenham Street Nameplate	£250.00	
Parliament Street Phase 2 Changes	8,000.00	Contribution to total scheme cost of £21500
Dropped Kerbs	12,058.00	
Christian Malford Dropped Kerbs	£4,000.00	
Kington St Michael - Informal Crossing Improvements	£5,350.00	
Primrose Way Chippenham - Street nameplate	£250.00	
Forest Lane Chippenham - bollard changes	£1,000.00	
Waters Edge, Pewsham barrier amend	£500.00	
Hardenhuish Lane/Stainers Way barrier removal	£750.00	
Minster Way Chippenham - shared use path amendments	£2,000.00	
Remaining cycle barrier allocation	£1,000.00	
<b>New Schemes 2023-24</b>		
Waiting Restriction Review – Chippenham (TRO)	£2,500.00	
C151 Ford – Road Marking and Signs	£3,000.00	
C86 West Dunley bends - signing and road markings	£6,000.00	
Yatton Keynell John Aubrey Close Dropped Kerbs	£2,000.00	
Cycle Parking Chippenham	£1,750.00	
North Wraxall Parish - Signing and Gateway Treatment	£8,250.00	